

**LINDENHURST BOARD OF EDUCATION  
LINDENHURST, NEW YORK**

**McKenna Administration Building  
Tuesday, May 17, 2011  
8:00 p.m.**

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**SPECIAL MEETING**

**AGENDA**

- 1. OPENING OF MEETING:**
- 2. EXECUTIVE SESSION:**
- 3. PUBLIC MEETING:** Call to Order, Pledge of Allegiance, Moment of Silent Meditation, Fire Code Announcement
- 4. PRESENTATION:**
- 5. APPROVAL OF MINUTES:** April 6, 2011 Board Meeting
- 6. BOARD OF EDUCATION'S REPORT TO THE COMMUNITY**
- 7. SUPERINTENDENT'S REPORT TO THE COMMUNITY**
- 8. INDIVIDUALS AND DELEGATIONS:**
- 9. TRUSTEE'S REQUEST**

**10. SUPERINTENDENT'S RECOMMENDATIONS**

**a. Recommendation: JOINT MUNICIPAL COOPERATIVE BIDDING RESOLUTION**

Recommended Action: Upon a motion made by \_\_\_\_\_,  
seconded by \_\_\_\_\_, the following resolution is offered

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for OT/PT, Speech, Social worker, and other services (RFP #08-104 & RFP #10-02); and

WHEREAS, the **LINDENHURST UFSD**, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County (hereinafter Western Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Western Suffolk BOCES the responsibility for drafting of specifications, advertising for bids/proposals, accepting and opening bids/proposals, tabulating bids/proposals, awarding the bids/proposals, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Western Suffolk BOCES to represent it and to act as the lead agent in all matters related to the services as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Western Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for Western Suffolk BOCES; and

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

Note: See enclosed

Vote on the motion:            Yes:

   No:

   Abstained:

Motion carried/defeated

**b. Recommendation: BOARD POLICY #9520 – USE OF DISTRICT VEHICLES****First Reading – No Vote to be taken****A new board policy or revision of current board policy requires two readings.**

Recommended Action: Upon a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, the following proposed policy is offered for a first reading:

**9520****USE OF DISTRICT VEHICLES**

The Board of Education recognizes the need for some school employees to use District owned vehicles for school purposes on a regular or occasional basis. To safeguard the District, employees shall observe the following:

1. No employee is permitted to operate District owned vehicles without the permission of the Buildings and Grounds Department.
2. The Board specifically forbids any employee to use School District vehicles for personal use or to transport passengers who are not directly or indirectly related to School District business. Passengers shall be limited to School District employees and individuals who are directly associated with School District work activity (committee members, consultants, contractors, etc.). Family members shall not be transported in School District vehicles.
3. Employees assigned School District vehicles on a 24-hour basis shall limit their travel to and from their residence and place of work when taking the vehicles home. They will be apprised of the procedures governing the use of School District vehicles and a copy of these procedures shall be given to each user along with an Official Vehicle Agreement use form that must be signed.
4. Without prior authorization of Buildings and Grounds, no employee may use a School District vehicle outside of the District except for commuting to and from work.
5. Employees must maintain a valid New York State Driver's License, which is not suspended or revoked, at all times while assigned and operating a School District vehicle.
6. School District vehicles must have the School District seal affixed on the driver and passenger side doors, and vehicles may only be used for legitimate and authorized School District business. Removal of such seals without the approval of the Buildings and Grounds Department is strictly prohibited.

Failure to comply with any and all provisions of this policy may result in disciplinary action and/or removal of, but not limited to, School District vehicle privileges.

All employees assigned or permitted to use School District owned vehicles shall be provided with a copy of all such regulations and shall be responsible for complying with such regulations. All employees must sign a "use of official vehicle agreement" form.

Nothing contained herein should be deemed a guarantee of the continuing assignment of any vehicle or vehicles to District personnel, as the District reserves the right to revoke such privileges for abuse, misconduct, or reasons of economy or efficiency.

**9520-E.1**

**USE OF OFFICIAL VEHICLE AGREEMENT**

I have read, understand and will abide by the attached Use of District Vehicle Policy Number 9520. I understand that failure to comply with any and all provisions of this policy may result in disciplinary action and/or removal of the School District Vehicle privileges.

Assigned Vehicle: \_\_\_\_\_

Vehicle Identification #: \_\_\_\_\_

Assigned User (Print or Type) \_\_\_\_\_

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Signature

Date



## 11. SCHEDULES

Schedule	A-1	No. 16-S	Athletic Supervision
Schedule	A-2	No. 10	Personnel, Instructional – Leave of Absence
Schedule	A-3	No. 56	Personnel, Instructional Appointments
Schedule	A-3	No. 57	Personnel, Instructional Appointments
Schedule	A-3, AE	No. 10	Personnel, Instructional Appointments, Adult/Continuing
Schedule	AS-1	No. 12	Substitute Personnel, Instructional – Resignations & Terminations
Schedule	AS-3	No. 19	Substitute Personnel Appointments
Schedule	B-1	No. 11	Non-Instructional Personnel – Resignations or Terminations
Schedule	B-1	PT. 12	Non-Instructional Personnel – Resignations or Terminations
Schedule	B-2	PT-9	Non-Instructional Personnel – Leave of Absence
Schedule	B-3	No. S-16	Non-Instructional Appointments – Substitute Personnel
Schedule	B-3.1	No. 4	Non-instructional Personnel – Permanent Appointments
Schedule	D	No. 31	Pupil Personnel Services
Schedule	G	No. 9	Approval of Bids
Schedule	OA/C	No. 27	Outside Agencies/Consultants
Schedule	OA/C	No. 28	Outside Agencies/Consultants
Schedule	ST/1	No. 4	Student Teachers/Interns/Observers

## 12. UNFINISHED BUSINESS

## 13. NEW BUSINESS

## 14. SUPERINTENDENT'S REPORTS

- a. Warrants #10 – Regular – April, 2011

## 15. DATES TO REMEMBER

Wednesday	May 25	7:30 p.m.	PTA Council – William Rall
Friday	May 27	<b>School Open Due to Snow Day</b>	
Monday	May 30	<b>School Closed – Memorial Day</b>	
Wednesday	June 1	8:00 p.m.	Board Meeting – McKenna
Wednesday	June 8	7:30 p.m.	PTA Council – Albany Avenue
Wednesday	June 15	8:00 p.m.	Community Forum – SHS
Wednesday	June 29	8:00 p.m.	End-of-Year Meeting -- McKenna

## 16. EXECUTIVE SESSION