

**LINDENHURST BOARD OF EDUCATION
LINDENHURST, NEW YORK**

**MCKENNA ADMINISTRATION BUILDING
ALL PURPOSE ROOM**

Wednesday, June 29, 2011

8:00 p.m.

**END OF YEAR
BUSINESS MEETING**

AGENDA

- 1. OPENING OF MEETING**
- 2. EXECUTIVE SESSION**
- 3. PUBLIC MEETING: Call to Order, Pledge of Allegiance,
 Moment of Silence,
 Fire Code Announcement**
- 4. APPROVAL OF MINUTES:**
- 5. PRESENTATIONS:**
- 6. BOARD OF EDUCATION'S REPORT TO THE COMMUNITY**
- 7. SUPERINTENDENT'S REPORT TO THE COMMUNITY**
- 8. INDIVIDUALS AND DELEGATIONS**
- 9. TRUSTEE'S REQUEST:**

10. SUPERINTENDENT'S RECOMMENDATIONS:

a. Recommendation: RESERVE ACCOUNTS

Recommended Action: Upon a motion made by _____,
seconded by _____, the following resolution is offered

RESOLVED that the Board of Education, upon the recommendation of the Superintendent,
Authorizes the Lindenhurst UFSD to transfer from the following General Fund Accounts:

- 1. Reserve for Workman's Compensation: not to exceed one million (\$1,000,000.00) dollars.
- 2. Reserve for Employee Benefits Accrued Liability: not to exceed two million (\$2,000,000.00) dollars.
- 3. Reserve for Unemployment Insurance: not to exceed two hundred thousand (\$200,000.00) dollars.
- 4. Reserve for Retirement Contribution: not to exceed two million (\$2,000,000.00) dollars.

Note: See enclosed.

Vote on the motion: Yes:

 No:

 Abstained:

Motion carried/defeated.

b . Recommendation: 2011 RETIREE PAYOUT

Recommended Action: Upon a motion made by _____,
seconded by _____, the following resolution is offered

RESOLVED that the Board of Education, upon the recommendation of the Superintendent,
increase General Fund expenditure code A2110-136-00-0000 (Salaries Retirement) for the 2010-
11 school year in the amount of \$834,863.00. The funding for this will come out of the Reserve
for Compensated Absences in the amount of \$834,863.00 (see attached).

Note: See enclosed.

Vote on the motion: Yes:

 No:

 Abstained:

Motion carried/defeated

c . Recommendation: OBSOLETE EQUIPMENT

Recommended Action: Upon a motion made by _____,
seconded by _____, the following resolution is offered

RESOLVED that the Board of Education, upon the recommendation of the Superintendent,
approves the disposal of the following equipment:

- ALBANY - 30 Standard Student Desks
 28 Chairs Misc. Size Student Chairs
 2 Labtec 835 Headphones

- DANIEL - 1 Viewex Film Strip Projector No Lindy #
 1 Wollensak Cassette Player Lind #1232
 1 Audiotronica 304A Record Player No. Lindy #

- WEST GATES - 1 HP Deskjet Printer 6122 Lind #002709

Note: See enclosed.

Vote on the motion: Yes:
 No:
 Abstained:

Motion carried/defeated.

d . Recommendation: BUDGET TRANSFERS

Recommended Action: Upon a motion made by _____,
seconded by _____, the following resolution is offered

RESOLVED that the Board of Education, upon the recommendation of the Superintendent,
approves the attached budget transfers over \$5,000.00.

Note: See enclosed.

Vote on the motion: Yes:
 No:
 Abstained:

Motion carried/defeated.

e. Recommendation: LINDENHURST MEMORIAL LIBRARY

Recommended Action: Upon a motion made by _____,
seconded by _____, the following resolution is offered:

RESOLVED that the Board of Education, upon the recommendation of the Superintendent, accepts the Library's Revised Cash Flow Schedule for the 2011-12 school year as follows:

July 1, 2011	\$342,718.41
August 1, 2011	\$342,718.41
September 1, 2011	\$342,718.41
October 3, 2011	\$342,718.41
November 1, 2011	\$342,718.41
December 1, 2011	\$342,718.41
January 3, 2012	\$342,718.41
February 1, 2012	\$342,718.41
March 1, 2012	\$342,718.41
April 2, 2012	\$342,718.41
May 1, 2012	\$342,718.41
June 1, 2012	<u>\$342,718.49</u>

\$4,112,621.00

Note: See enclosed

Vote on the motion: Yes:

 No:

 Abstained:

Motion carried/defeated

f. Recommendation: POSITION ABOLISHMENT

Recommended Action: Upon a motion made by _____,
seconded by _____, the following resolution is offered

RESOLVED that the Board of Education, upon the recommendation of the Superintendent abolishes the following positions in the following tenure areas:

BE IT FURTHER RESOLVED, the employment of the teacher (s) having the least seniority in the system within the tenure area of the positions abolished shall be discontinued effective August 31, 2011.

Elementary:

- Bernadette Maier – Albany Elementary
- Frances Ulrich – Harding Elementary
- Theodore Berry – Harding Elementary
- Heidi Thompson – Daniel Elementary
- Melissa Montano – Albany Elementary
- Theresa Peluso – Bower Elementary

Library Media:

- Marissa Urso – Albany Elementary

Vote on the motion: Yes:

 No:

 Abstained:

Motion carried/defeated.

g. Recommendation – BOARD POLICY # 6620 – FUND BALANCE POLICY

First Reading – No vote to be taken

A new board policy or revision of current board policy requires two readings.

Recommended Action: Upon a motion made by _____,
Seconded by _____, the following is offered for a first reading:

6620

Fund Balance Policy

1. Purpose:

The Board of Education recognizes that the maintenance of a fund balance is essential to the preservation of the financial integrity of the school district and is fiscally advantageous for both the district and the taxpayer.

2. Fund Balance Classifications:

Governmental Accounting Standards Board (“GASB”) Statement No. 54 distinguishes fund balance classifications based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balance amounts will be reported by the District in the following classifications:

Nonspendable – amounts that cannot be spent because they are in a nonspendable form (e.g. inventory) or legally or contractually required to be maintained intact (e.g. principal of a permanent fund).

Restricted – amounts limited by external parties, or legislation (e.g. grants or donations).

Committed – Amounts constrained to specific purposes by a government itself using its highest level of decision-making authority (e.g. Board of Education); to be reported as committed, amounts cannot be used for any other purpose unless the District takes the same highest-level action to remove or change the constraint.

Assigned – Amount intended to be used for a specific purpose; intent can be expressed by the Board of Education or by an official or body to which the Board delegates the authority.

Unassigned – Amounts available for consumption or not restricted in any manner. These amounts are reported only in the General Fund.

3. General Policy:

Fund balance measures the net financial resources available to finance expenditures within current or future periods. The District’s Unassigned General Fund Fund Balance will be maintained to provide the District with financial stability and a margin of safety to fund unanticipated contingent expenditures that may occur unexpectedly during the fiscal year. The Unassigned General Fund Fund Balance used for these purposes may only be appropriated by resolution of the Board of Education unless voter approval is required.

Any portion of Fund Balance may be applied or transferred for a specific purpose either by voter approval if required by law or by formal action of the Board of Education if voter approval is not required. Amendments or modification to the applied or transferred fund balance must also be approved by formal action of the Board of Education.

The Board of Education shall delegate the authority to assign fund balance, for encumbrance purposes, to the person(s) to whom it has delegated the authority to sign purchase orders. In circumstances where an expenditure is incurred for a purpose for which amounts are available in multiple fund balance classifications (e.g., expenditures related to reserves).

The order by which the District will spend restricted and unrestricted fund balance will be evaluated on an annual basis based on the current financial conditions. The Board of Education will evaluate the use of reserves on an annual basis, depending on the needs and best interest of the District.

Reserves currently existing in the District include:

- Reserve for Workers’ Compensation
- Reserve for Employee Benefit Accrued Liability
- Retirement Contribution Reserve
- Reserve for Unemployment Insurance

References:

School Code – 24 P. S. Sec. 2-218, Sec. 6-688

Note: See enclosed

h. Recommendation: XEROX EQUIPMENT

Recommended Action: Upon a motion made by _____,
seconded by _____, the following resolution is offered

RESOLVED that the Board of Education, upon the recommendation of the Superintendent, authorizes the Board President to enter into an agreement with Western Suffolk BOCES for a Multi-Year Service Agreement (5 years) for Xerox Equipment (proposal 2011-1792 under COSER A502), as per the attached.

Note: See enclosed

Vote on the motion: Yes:

 No:

 Abstained:

Motion carried/defeated

i. Recommendation: XEROX MAINTENANCE

Recommended Action: Upon a motion made by _____,
seconded by _____, the following resolution is offered

RESOLVED that the Board of Education, upon the recommendation of the Superintendent, authorizes the Board President to enter into an agreement with Western Suffolk BOCES for Xerox Maintenance for the 2011-2012 school year under COSER 501, as per the attached.

Note: See enclosed

Vote on the motion: Yes:

 No:

 Abstained:

Motion carried/defeated

j. Recommendation: JUST KIDS RENTAL -- 2011-2012

Recommended Action: Upon a motion made by _____,
seconded by _____, the following resolution is offered

RESOLVED that the Board of Education, upon the recommendation of the Superintendent, authorizes the Board President to enter into a lease agreement with Just Kids for the 2011-2012 school year for the rental of 37 units. The annual rent for July 1, 2011 through June 30, 2012, for 37 units, will be \$645,339.20, plus maintenance costs of \$233,982.42, for a total of \$879,321.62 payable in equal monthly installments of \$73,276.80 in advance on the 1st day of each month.

Note: See enclosed

Vote on the motion: Yes:

 No:

 Abstained:

Motion carried/defeated

11. SCHEDULES

Schedule	A-1	No. 13-C	Coaching Assignments
Schedule	A-1	No. 16	Personnel, Instructional – Resignations & Terminations
Schedule	A-1	No. 17	Personnel, Instructional – Resignations & Terminations
Schedule	A-2	No. 12	Personnel, Instructional – Leave of Absence
Schedule	A-2	No. 13	Personnel, Instructional – Leave of Absence
Schedule	A-3	No. 65	Personnel, Instructional Appointments
Schedule	A-3	No. 66	Personnel, Instructional Appointments
Schedule	A-3	No. 67	Personnel, Instructional Appointments – Extra Curricular Activities – Middle School
Schedule	A-3	No. 68	Personnel, Instructional Appointments
Schedule	A-3	No. 69	Personnel, Instructional Appointments
Schedule	B-3	No. 15	Non-Instructional Personnel Appointments
Schedule	D	No. 34	Pupil Personnel Services
Schedule	OA/C	No. 33	Outside Agencies/Consultants

12. SUPERINTENDENT'S REPORTS

- a. Purchase Order Log F # 12
- b. Treasurer's Report, Revenue Statue and Appropriation Status No. 11 as of May, 2011
- c. Budget Transfers less than \$5,000.00 completed from June 1, 2011 through June 22, 2011.

13. UNFINISHED BUSINESS**14. NEW BUSINESS****15. DATES TO REMEMBER**

Mon.	July 4		District Offices Closed in observance of Independence Day
Tues.	July 5	8:00 p.m.	Board of Education Organization Meeting @ McKenna Administration Bldg.
Wed.	Aug. 3	8:00 p.m.	Board of Education Business Meeting @ McKenna Administration Bldg.
Wed.	Aug.24	8:00 p.m.	Board of Education Business Meeting @ McKenna Administration Bldg.

14. EXECUTIVE SESSION