

**LINDENHURST BOARD OF EDUCATION  
LINDENHURST, NEW YORK**

**McKenna Administration Bldg.  
Wednesday, June 1, 2011  
8:00 p.m.**

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**BUSINESS MEETING**

**AGENDA**

- 1. OPENING OF MEETING:**
- 2. EXECUTIVE SESSION:**
- 3. PUBLIC MEETING:** Call to Order, Pledge of Allegiance, Moment of Silent Meditation, Fire Code Announcement
- 4. PRESENTATION:**
- 5. APPROVAL OF MINUTES:**
- 6. BOARD OF EDUCATION'S REPORT TO THE COMMUNITY**
- 7. SUPERINTENDENT'S REPORT TO THE COMMUNITY**
- 8. INDIVIDUALS AND DELEGATIONS:**
- 9. TRUSTEE'S REQUEST**

**10. SUPERINTENDENT'S RECOMMENDATIONS**

**a. Recommendation: PROBATION EXTENSION**

Recommended Action: Upon a motion made by \_\_\_\_\_,  
seconded by \_\_\_\_\_, the following resolution is offered

RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approves the request of the probationary employee listed in confidential attachment for an extension of his probationary period, in accordance with the terms set forth in the Juul letter submitted to the board by said employee dated May 26, 2011.

Note: See enclosed

Vote on the motion:            Yes:  
  
                                         No:  
  
                                         Abstained:

Motion carried/defeated.

**b. Recommendation: JOINT MUNICIPAL COOPERATIVE BIDDING RESOLUTION**

Recommended Action: Upon a motion made by \_\_\_\_\_,  
seconded by \_\_\_\_\_, the following resolution is offered

WHEREAS, the Board of Education, Lindenhurst UFSD of New York State (the "School District") wishes to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Nassau County ("Nassau BOCES") for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS, the District, more particularly, wishes to participate in the joint cooperative bids as listed below:

**SNACK VENDING SERVICE**

NOW THEREFORE, BE IT RESOLVED that the School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but not limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED that Nassau BOCES is hereby authorized to award cooperative bids on behalf of the School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal

Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, that the School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchased and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, that the School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the School District.

Note: See enclosed

Vote on the motion:            Yes:  
                                          No:  
                                          Abstained:

Motion carried/defeated

**c. Recommendation: FIELD TRIPS**

Recommended Action: Upon a motion made by \_\_\_\_\_,  
Seconded by \_\_\_\_\_, the following resolution is offered:

RESOLVED that the Board of Education, upon the recommendation of the Superintendent, Approves the following field trip(s):

**Middle School**

Wed-Fri            Nov 16-18, 2011            Approximately 300 8<sup>th</sup> Grade Students will travel to The Woodruff J. English Environmental Education Center in Claryville, NY for environmental education, leadership, communication and group skills. Students will be transported via bus.

Note: See enclosed.

Vote on the motion:            Yes:  
                                          No:  
                                          Abstained:

Motion carried/defeated.



3. Employees assigned School District vehicles on a 24-hour basis shall limit their travel to and from their residence and place of work when taking the vehicles home. They will be apprised of the procedures governing the use of School District vehicles and a copy of these procedures shall be given to each user along with an Official Vehicle Agreement use form that must be signed.
4. Without prior authorization of the Plant Facilities Administrator, no employee may use a School District vehicle outside of the District except for commuting to and from work.
5. Employees must maintain a valid New York State Driver's License, which is not suspended or revoked, at all times while assigned and operating a School District vehicle.
6. School District vehicles must have the School District seal affixed on the driver and passenger side doors, and vehicles may only be used for legitimate and authorized School District business. Removal of such seals without the approval of the Plant Facilities Administrator is strictly prohibited.

Failure to comply with any and all provisions of this policy may result in disciplinary action and/or removal of, but not limited to, School District vehicle privileges.

All employees assigned or permitted to use School District owned vehicles shall be provided with a copy of all such regulations and shall be responsible for complying with such regulations. All employees must sign a "use of official vehicle agreement" form.

Nothing contained herein should be deemed a guarantee of the continuing assignment of any vehicle or vehicles to District personnel, as the District reserves the right to revoke such privileges for abuse, misconduct, or reasons of economy or efficiency.

**9520-E.1**

**USE OF OFFICIAL VEHICLE AGREEMENT**

I have read, understand and will abide by the attached Use of District Vehicle Policy Number 9520. I understand that failure to comply with any and all provisions of this policy may result in disciplinary action and/or removal of the School District Vehicle privileges.

Assigned Vehicle: \_\_\_\_\_

Vehicle Identification #: \_\_\_\_\_

Assigned User (Print or Type) \_\_\_\_\_

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Signature

Date

Vote on the motion:

Yes:

No:

Abstained:

Motion carried/defeated.

**f. Recommendation: BUDGET TRANSFERS**

Recommended Action: Upon a motion made by \_\_\_\_\_,  
Seconded by \_\_\_\_\_, the following resolution is offered:

RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approves the attached budget transfers over \$5,000.00.

Note: See enclosed.

Vote on the motion:            Yes:  
  
                                             No:  
  
                                             Abstained:

Motion carried/defeated.

**g. RECOMMENDATION : SCHOLARSHIP DONATION**

Recommended Action: Upon a motion made by \_\_\_\_\_, seconded by  
\_\_\_\_\_, the following resolution is offered:

RESOLVED that the Board of Education, upon the recommendation of the Superintendent, accepts the scholarship donation from The Suffolk County Association of School Business Officials in the sum of Five Hundred (\$500.00) Dollars.

Note: See attached.

Vote on the motion:            Yes:  
  
                                             No:  
  
                                             Abstained:

Motion carried/defeated.

**h. Recommendation: PROFESSIONAL DEVELOPMENT PLAN**

Recommended Action: Upon a motion made by \_\_\_\_\_  
seconded by \_\_\_\_\_, the following resolution is offered:

RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approves the Lindenhurst UFSD Professional Development Plan, effective years of Plan 2011-2013.

NOTE: See Attached

Vote on the motion:            Yes:  
  
                                                 No:  
  
                                                 Abstained:

Motion carried/defeated.

**i. RECOMMENDATION : DONATION**

Recommended Action: Upon a motion made by \_\_\_\_\_, seconded by  
\_\_\_\_\_, the following resolution is offered:

RESOLVED that the Board of Education, upon the recommendation of the Superintendent, accepts the donation from Huggler Violins to the William Rall Elementary School Orchestra of five violins.

Note: See attached.

Vote on the motion:            Yes:  
  
                                                 No:  
  
                                                 Abstained:

Motion carried/defeated



**j. RECOMMENDATION – TAX ANTICIPATION NOTE**

Recommended Action: Upon a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, the following proposed policy is offered

**TAX ANTICIPATION NOTE RESOLUTION OF LINDENHURST UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 1, 2011, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$36,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2012**

RESOLVED BY THE BOARD OF EDUCATION OF LINDENHURST UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called “Notes”) of Lindenhurst Union Free School District, in the County of Suffolk, New York (herein called “District”), in the principal amount of not to exceed \$36,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2011 and ending June 30, 2012, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications

relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Vote on the motion:            Yes:  
                                              No:  
                                              Abstained:

Motion carried/defeated.

**11. SCHEDULES**

Schedule	A-1	No. 12-C	Coaching Assignments
Schedule	A-1	No. 14	Personnel, Instructional – Resignations & Terminations
Schedule	A-2	No. 11	Personnel, Instructional – Leave of Absence
Schedule	A-3	No. 58	Personnel, Instructional Appointments
Schedule	A-3	No. 59	Personnel, Instructional Appointments
Schedule	A-5	No. 2	Personnel, Instructional – Tenure
Schedule	AS-1	No. 13	Substitute Personnel, Instructional – Resignations & Termination
Schedule	AS-3	No. 20	Substitute Personnel Appointments
Schedule	B-1	No. 12	Non-instructional Personnel – Resignations or Terminations
Schedule	B-1	No. PT-13	Non-instructional Personnel – Resignations or Terminations
Schedule	B-2	No. PT-10	Non-instructional Personnel – Leave of Absence
Schedule	B-3	No. PT-13	Non-Instructional Appointments – Part-Time
Schedule	B-3.1	No. 5	Non-Instructional Personnel – Permanent Appointments
Schedule	D	No. 32	Pupil Personnel Services
Schedule	G	No. 10	Approval of Bids
Schedule	G	No. 11	Approval of Bids
Schedule	OA/C	No. 29	Outside Agencies/Consultants

**12. UNFINISHED BUSINESS****13. NEW BUSINESS****14. SUPERINTENDENT'S REPORTS**

- a. Purchase Order Log F#11
- b. Collateralization Report as of April 30, 2011
- c. Budget Transfers Less than \$5,000, completed from April 27, 2011 through May 24, 2011
- d. Treasurer's Report (#10), Revenue Status and Appropriation Status Reports as of April 30, 2011

**15. DATES TO REMEMBER**

Wednesday	June 8	7:30 p.m.	PTA Council – Albany Avenue
Wednesday	June 15	8:00 p.m.	Community Forum – Senior High
Wednesday	June 29	8:00 p.m.	Board of Ed – Year End Meeting McKenna Administration Building
Tuesday	July 5, 2011	8:00 p.m.	Board of Education Organizational Meeting McKenna Administration Building

**16. Executive Session**