

**LINDENHURST BOARD OF EDUCATION  
LINDENHURST, NEW YORK**

**McKenna Administration Bldg.  
Wednesday, May 4, 2011  
8:00 p.m.**

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**BUSINESS MEETING**

**AGENDA**

- 1. OPENING OF MEETING:**
- 2. EXECUTIVE SESSION:**
- 3. PUBLIC MEETING:** Call to Order, Pledge of Allegiance, Moment of Silent Meditation, Fire Code Announcement
- 4. PRESENTATION:** Public Hearing -- 2011-2012 Budget Presentation
- 5. APPROVAL OF MINUTES:**
- 6. BOARD OF EDUCATION'S REPORT TO THE COMMUNITY**
- 7. SUPERINTENDENT'S REPORT TO THE COMMUNITY**
- 8. INDIVIDUALS AND DELEGATIONS:**
- 9. TRUSTEE'S REQUEST**

**10. SUPERINTENDENT'S RECOMMENDATIONS****a. Recommendation: EXCLUSIVE RIGHT TO LEASE PROPERTY**

Recommended Action: Upon a motion made by \_\_\_\_\_,  
 Seconded by \_\_\_\_\_, the following resolution is offered

RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approves the Exclusive Right to Lease Property between Prudential Douglas Elliman Real Estate and the Lindenhurst Union Free School District, and authorizes the Board President to sign same.

Note: See enclosed

Vote on the motion:           Yes:  
   No:  
   Abstained:

Motion carried/defeated.

**b. Recommendation – BOARD POLICY # 4532 - SCHOOL VOLUNTEERS****Second Reading – Vote to be taken**

**A new board policy or revision of current board policy requires two readings.**

Recommended Action: Upon a motion made by \_\_\_\_\_,  
 Seconded by \_\_\_\_\_, the following is offered for a second reading:

**4532**

**SCHOOL VOLUNTEERS**

The Board of Education recognizes that the use of volunteers strengthens school/community relations through positive participation, builds an understanding of school programs among interested citizens, and can assist district employees in providing more individualized and enriched opportunities in instruction. The Board encourages volunteers from all backgrounds and age groups who are willing to share their time, training, experience or personal characteristics to benefit the students of the district. The Board of Education must first approve all volunteer appointments, as recommended by the Superintendent before the volunteer can begin their service to the school district.

Volunteers may be involved in many facets of school operations, from mentor/tutor/coach relationships to clerical tasks. Volunteers shall not be used to provide transportation for school-sponsored activities.

*No volunteer shall be permitted to have unsupervised direct contact with students, unless, in the opinion of the Superintendent of Schools, the volunteer has undergone a sufficient background check to verify that the individual is of good moral character. The Superintendent of Schools shall provide the Board of Education with a*

*written certification that the volunteer is qualified under the criteria set forth in this policy to be allowed unsupervised direct contact with students.*

School personnel who are responsible for tasks or projects that involve the use of volunteers shall identify appropriate tasks and time schedules for such volunteer activities, as well as make provisions for adequate supervision and evaluation.

Persons wishing to volunteer must contact the Superintendent or Building Principal or other individual designated by the Superintendent or Building Principal and must complete a volunteer application form. The application form shall require the volunteer applicant to disclose any criminal convictions. The application form shall also require the applicant to identify two non-family member personal references. The Superintendent or Building Principal shall be responsible for ensuring that both references are contacted before the volunteer begins rendering volunteer services to verify that the individual is of good moral character. The volunteer must also undergo required finger printing, at school district expense before rendering service.

The district shall retain a complete record of all information obtained through the application process for the same period of time it retains information regarding district employees.

All volunteers are required to act in accordance with district policies, regulations and school rules. Any staff member who supervises volunteers may ask any volunteer who violates district policies, regulations or school rules to leave school grounds.

Each Building Principal shall be responsible for maintaining a current and complete list of all active volunteers and their assignments.

Adoption date: February 4, 2009

Vote on the motion:                      Yes:  
   No:  
   Abstained:

Motion carried/defeated.

**c.      Recommendation: BUDGET TRANSFERS**

Recommended Action: Upon a motion made by \_\_\_\_\_,  
 Seconded by \_\_\_\_\_, the following resolution is offered:

RESOLVED that the Board of Education, upon the recommendation of the Superintendent,  
 approves the attached budget transfers over \$5,000.00.

Note: See enclosed.

Vote on the motion:                      Yes:  
   No:  
   Abstained:

Motion carried/defeated.

**d. Recommendation: OBSOLETE EQUIPMENT**

Recommended Action: Upon a motion made by \_\_\_\_\_,  
seconded by \_\_\_\_\_, the following resolution is offered:

RESOLVED that the Board of Education, upon the recommendation of the Superintendent approves the disposal of the following items:

- RALL -**                   1 Green Gym Crash Mat
- 1 Blue Gym Crash mat

Note: See enclosed

Vote on the motion:                    Yes:

  No:

  Abstained:

Motion carried/defeated

**e. Recommendation: LINDENHURST MEMORIAL LIBRARY**

Recommended Action: Upon a motion made by \_\_\_\_\_,  
seconded by \_\_\_\_\_, the following resolution is offered:

RESOLVED that the Board of Education, upon the recommendation of the Superintendent accepts the Library’s Cash Flow Schedule for the 2011-12 school year as follows:

July 1, 2011	\$342,719.00
August 1, 2011	\$342,719.00
September 1, 2011	\$342,719.00
October 3, 2011	\$342,719.00
November 1, 2011	\$342,719.00
December 1, 2011	\$342,719.00
January 3, 2012	\$342,719.00
February 1, 2012	\$342,719.00
March 1, 2012	\$342,719.00
April 2, 2012	<u>\$1,028.150.00</u>
	<b>\$4,112,621.00</b>

Note: See enclosed

Vote on the motion:                    Yes:

  No:

  Abstained:

Motion carried/defeated

**f. RECOMMENDATION : DONATION**

Recommended Action: Upon a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolution is offered:

RESOLVED that the Board of Education, upon the recommendation of the Superintendent, accepts the donation from The Suffolk County Chapter of the New York State Association For Superintendents of School Buildings and Grounds of the sum of One Thousand (\$1,000.00) Dollars

Note: See attached.

Vote on the motion:            Yes:  
  No:  
  Abstained:

Motion carried/defeated.

**11. SCHEDULES**

Schedule	A-2	No. 9	Personnel, Instructional – Leave of Absence
Schedule	AS-3	No. 18	Substitute Personnel Appointments
Schedule	B-3	No. S-15	Non-instructional Appointments – Substitute Personnel
Schedule	D	No. 30	Pupil Personnel Services
Schedule	OA/C	No. 26	Outside Agencies/Consultants

**12. UNFINISHED BUSINESS****13. NEW BUSINESS****14. SUPERINTENDENT'S REPORTS**

- a. Purchase Order Log F#10
- b. Collateralization Report as of March 31, 2011
- c. Budget Transfers Less than \$5,000, completed from March 30, 2011 through April 26, 2011
- d. Treasurer's Report (#9), Revenue Status and Appropriation Status Reports as of March 31, 2011

**15. DATES TO REMEMBER**

Tuesday	May 17	8:00 p.m.	Community Forum/Budget Vote – McKenna
Wednesday	May 25	7:30 p.m.	PTA Council – William Rall
Friday	May 27	<b>School Open Due to Snow Day</b>	
Monday	May 30	<b>School Closed – Memorial Day</b>	
Wednesday	June 1	8:00 p.m.	Board Meeting – McKenna Building
Wednesday	June 8	7:30 p.m.	PTA Council – Albany Avenue
Wednesday	June 15	8:00 p.m.	Community Forum – Senior High
Wednesday	June 29	8:00	Board of Ed – Year End Meeting McKenna

**16. Executive Session**