

**LINDENHURST BOARD OF EDUCATION  
BOARD MINUTES – 1/20/2016  
SPECIAL MEETING/COMMUNITY FORUM  
MIDDLE SCHOOL**

Subject to Board Approval at Subsequent Meeting.

**Approved Board of Education February 3 2016**

**Board of Education**

Donna Hochman, President  
Linda Aniello  
Kevin Garbe  
Edward Langone  
Valerie McKenna  
Sean McNeilly  
Edward J. Murphy, Jr.  
Robert R. Vitiello

**Central Office Administration**

Daniel E. Giordano, Superintendent of Schools  
Vincent A. Caravana, Asst. Supt. for Curr, Instr.&Instr. Pers  
Jacqueline A. Scio, Asst. Supt. for Business  
Lisa Omels, Asst. to Supt. for Elem. Curr. & Instruction  
John Marek, Plant Facilities Administrator  
Suzanne Sugarman, Asst. to Supt. for Spec. Ed & PPS

**Also Present**

Randy Glasser, School Attorney  
Reesa Miles, School Attorney

**Not Present**

Mary Ellen Cunningham, Vice-President

**OPENING OF MEETING:**

**EXECUTIVE SESSION**

**Time: 7:00 p.m.**

Motion: Mr. Vitiello  
Second: Mrs. McKenna

Vote on Motion:	Yes:	Mrs. Hochman, Mrs. Aniello, Mr. Garbe, Mr. Langone, Mrs. McKenna, Mr. McNeilly, Mr. Murphy, Mr. Vitiello
	No:	None
	Abstained:	None

Motion carried.

**PUBLIC MEETING**

**Time: 8:03 p.m.**

Motion: Mr. Murphy  
Second: Mr. Vitiello

Vote on Motion:	Yes:	Mrs. Hochman, Mrs. Aniello, Mr. Garbe, Mr. Langone, Mrs. McKenna, Mr. McNeilly, Mr. Murphy, Mr. Vitiello
	No:	None
	Abstained:	None

Motion carried.

**Call to Order**

**Pledge of Allegiance**

**Moment of Silent Meditation**

**Fire Code Announcement**

**Presentation:**

**Approval of Minutes –** January 6, 2016 – Business Meeting  
January 13, 2016 – Audit Committee Meeting

Motion: Mr. Murphy  
Second: Mr. Langone

Vote on Motion:           Yes:           Mrs. Hochman, Mrs. Aniello, Mr. Garbe, Mr. Langone,  
Mrs. McKenna, Mr. McNeilly, Mr. Murphy, Mr. Vitiello  
  
                                  No:           None  
  
                                  Abstained:   None

Motion carried.

**BOARD OF EDUCATION'S REPORT TO THE COMMUNITY:**

**SUPERINTENDENT'S REPORT TO THE COMMUNITY:**

**AGENDA QUESTIONS FROM THE BOARD OF EDUCATION:**

**INDIVIDUALS AND DELEGATIONS:**

**TRUSTEE'S REQUEST:**

**SUPERINTENDENT'S RECOMMENDATIONS:**

**Field Trips**

**Resolution:** RESOLVED that the Board of Education approves the following field trips:

**Senior High School**

Wednesday           March 16, 2016           Approximately 13 LifeSkills students will travel to Ripleys Believe It or Not in New York City. Transportation will be via LIRR.

Tuesday-Friday       March 8-11, 2016       Approximately 15 Business Students will travel to Rochester, NY to attend the DECA State Career Championships. Transportation will be via bus, provided by DECA.

**District-Wide**

Friday                 June 3, 2015           Approximately 100 students will travel to Mitchell Field to participate in the Nassau County Games for the Physically Challenged. Transportation will be by bus.

Motion: Mr. Vitiello  
Second: Mr. Langone

Vote on Motion:           Yes:           Mrs. Hochman, Mrs. Aniello, Mr. Garbe, Mr. Langone,  
Mrs. McKenna, Mr. McNeilly, Mr. Murphy, Mr. Vitiello  
  
                                  No:           None  
  
                                  Abstained:   None

Motion carried.

**Court Reporting Services**

**(EXHIBIT 15/16 #122)**

**Resolution:** RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the use of Hill Reporting Service, Inc. for the purposes of court reporting for the District at hearings during the 2015-2016 school year, as recommended by Board Counsel, Guercio & Guercio, LLP., as per attached.

Motion: Mr. Murphy  
Second: Mrs. McKenna

Vote on Motion:	Yes:	Mrs. Hochman, Mrs. Aniello, Mr. Garbe, Mr. Langone, Mrs. McKenna, Mr. McNeilly, Mr. Murphy, Mr. Vitiello
	No:	None
	Abstained:	None

Motion carried.

**Donation**

**(EXHIBIT 15/16 #123)**

**Resolution:** RESOLVED that the Board of Education, upon the recommendation of the Superintendent, accepts the donation of \$1,000.00 to the Lee Paseltiner Scholarship fund

Motion: Mr. Murphy  
Second: Mr. Vitiello

Vote on Motion:	Yes:	Mrs. Hochman, Mrs. Aniello, Mr. Garbe, Mr. Langone, Mrs. McKenna, Mr. McNeilly, Mr. Murphy, Mr. Vitiello
	No:	None
	Abstained:	None

Motion carried

**Board Policy #4526 – Computer Network for Education - Second Reading – Vote to be taken**

**A new board policy or revision of current board policy requires two readings.**

**Resolution: The following board policy is offered for a second reading:**

4526

**COMPUTER NETWORK FOR EDUCATION**

The Board of Education recognizes that as telecommunications and other new technologies increase the number of ways that information may be accessed, communicated and transferred by members of society, those changes also alter teaching and learning. The Board considers access to a computer network, including the internet, to be a powerful and valuable educational tool. The Board is committed to the use of computer-related technology as a tool to advance and promote teaching and learning.

The computer network significantly alters the information landscape for schools by opening classrooms to a broader array of resources, including the internet, online databases, bulletin boards, e-mail and various software applications. The network will open classrooms to electronic information resources which may not have been screened by educators for use by students of various ages. The Board generally supports access by students to diverse information-rich resources concomitant with the development of appropriate skills to analyze and evaluate such resources by staff members.

Electronic information research skills are now necessary for the proper preparation of citizens and future employees during an Age of Information. The Board expects that staff will blend thoughtful use of such information throughout the curriculum and that the staff will provide guidance and instruction to students in the appropriate use of such resources.

The Board authorizes student use of personal devices to access the District's computer network if the student complies with the District's registration process, as well as the provisions of this policy and regulation, unless his/her parent opts out such student from computer use and/or network access. Failure to register or abide by this policy and regulation will result in revocation of access and possibly disciplinary action in accordance with the Code of Conduct.

All users of the District's computer network and the internet must understand that access is a privilege, not a right, and that access entails responsibility. All users are required to demonstrate appropriate conduct on school computers and networks, just as they are required to adhere to the District's code of conduct when on school grounds or while involved in any school-related functions. Failure to comply with this Policy and Regulation may result in disciplinary action as well as suspension and/or revocation of computer access privileges. The code of conduct applies to all aspects of network use and communications. The network is provided for students and staff to conduct research and to communicate with others.

The Internet Use & Safety Policy is available for review by parents or guardians on request, and parents or guardians should be familiar with it. The Internet Use & Safety Policy contains restrictions on accessing inappropriate and/or harmful material on the Internet through the District's computer network in order to protect users. In addition, the District will employ filtering technology and will monitor and attempt to properly channel on-line activities of students. However, there is a wide range of material available on the Internet that may not be in keeping with the particular views of the families or the students. The District recognizes that parents have primary responsibility for transmitting their particular set of values to their children and that the parents or guardians of minors are ultimately responsible for setting and conveying standards that their children should follow when using the Internet, media and information sources. Parents are also responsible for monitoring the students' use of the Internet and the District's network if students are using the District's computer network to access the Internet from home.

The District believes that the benefits to students of Internet access that result from the vast amount of information resources and opportunities for collaboration outweigh the disadvantages of such access. However, parents or guardians may believe otherwise and therefore, may specifically request that the District not allow their child to have Internet access on the District's computer network. Such request must be made in writing, signed and dated by

the parent(s) or guardian and delivered to the student's building principal. Parents or guardians must make separate written requests for each child that will be denied Internet access by the District.

In such cases where Internet use is part of the curriculum of a course or program, students will be permitted to complete alternative projects approved by the student's teacher, except if the student is enrolled in an elective course which requires demonstrated proficiency using these resources.

The Board authorizes the Superintendent of Schools to establish regulations governing the use and security of the District's computer network. All users of the District's computer network and equipment shall comply with this policy and accompanying regulations.

The Superintendent shall designate staff to oversee the use of District computer resources. Responsibilities shall include maintenance, security and integrity of networks and equipment, the delivery of in-service programs for the training and development of District staff in computer skills, and for the integration of computer use into classroom instruction. The Superintendent, working in conjunction with appropriate District staff, will be responsible for the purchase and distribution of computer software and hardware throughout District schools. District staff shall prepare a comprehensive multi-year technology plan that shall be revised periodically to reflect changing technology and/or District needs.

With increased concern about identity theft, unwarranted invasion of privacy and the need to protect personally identifiable information, prior to students being directed by staff to use any cloud-based educational software/application, staff must get approval from the Director of Technology. The Director of Technology will determine if a formal contract is required or if the terms of service are sufficient to address privacy and security requirements, and if parental permission is needed.

Adoption date: February 4, 2009  
Revised: January 20, 2010  
Revised:

4526 - R

## **COMPUTER NETWORK FOR EDUCATION REGULATION**

The following rules and regulations govern the use of the District's computer network system and access to the Internet and e-mail accounts.

### ***I. Administration***

- The Superintendent of Schools shall prepare appropriate procedures for implementing this policy and for reviewing and evaluating its effect on instruction and student achievement.
- The Superintendent shall designate staff to oversee the District's computer network. These staff may include a Director of Technology to manage the infrastructure and hardware resources, and a Coordinator of Instructional Technology to manage instructional software, curriculum design and professional development.
- Together, these staff shall monitor and examine all network activities, as appropriate, to ensure proper use of the system.
- These staff shall be responsible for disseminating and interpreting District policy and regulations governing use of the District's network at the building level with all network users.
- The District shall provide employee training for proper use of the network and will ensure that staff supervising students using the District's network provide similar training to their students, including providing copies of District policy and regulations governing use of the District's network.
- District computer staff shall make every effort to maintain the integrity of the network, including critical software updates and virus protection.
- All parent requests for students to "opt out" of Internet access on the District's computer network shall be kept on file in the main office of each school.

### ***II. Program Development***

In order to integrate the use of electronic resources within the framework of the approved District curriculum, District personnel will review and evaluate resources in order to offer materials that comply with Board guidelines governing the selection of instructional materials. In this manner, staff will provide developmentally appropriate guidance to students as they make use of telecommunications and electronic information resources within the approved instructional program. All students will be informed by staff of their rights and responsibilities as users of the District network prior to gaining access to that network, either as an individual user or as a member of a class or group.

As much as possible, access to District information resources will be designed in ways that point students to those that have been reviewed, evaluated and approved prior to use. While students may be able to move beyond those resources to others that have not been evaluated by staff, they shall be provided with guidelines and lists of resources particularly suited to the learning objectives. Students may pursue electronic research independent of staff supervision, unless his/her parent opts out such student from computer use and/or network access.

The District believes that the benefits to students from access to important information resources and opportunities for growth through collaboration exceed the potential problems and

disadvantages. The District, recognizes, however, that parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the Lindenhurst Public Schools support and respect each family's right to decide whether or not to opt out of independent student access. No student's grade shall be diminished if a parent or guardian opts out of independent access to the Internet or electronic resources, except if the student is enrolled in an elective course which requires demonstrated proficiency using these resources.

### ***III. Internet Access***

- Access to Internet resources comes with the understanding that some material accessed is inaccurate. Additionally, some material may be contrary to community standards and inappropriate for classroom use. All staff and students, therefore, must be aware of the need to critically evaluate information and resources gathered from the Internet.
- Independent student use of Internet and electronic information resources will be permitted unless a student's parent opts out such student from computer use and/or network access.
- Students will be provided with access to Internet resources during class time as determined by the teacher, and before, during and after the school day as facilities are available unless a student's parent opts out such student from computer use and/or network access.
- All students (except those who have been opted out) and staff will have individual network accounts. These accounts grant access to the World Wide Web.
- Students are not to participate in chat rooms.
- Students will not have e-mail accounts provided by the District. The possibility exists that students may access their private e-mail accounts via the Internet access provided by the District.
- A staff member will be required to monitor any and all student network activities.
- The District will provide staff members with web-based e-mail accounts.
- In order to access the Internet students must use the District's network.

### ***IV. Staff E-mail Guidelines***

The District believes that one of the foundations of quality education is excellent communication. This is reflected in regular communication among various members of our educational community; i.e., among teaching colleagues, between teachers and students, between administrators and teachers and between parents and teachers. In order to enhance the communication, the District provides e-mail accounts for staff. These accounts will allow staff members to communicate in more efficient ways:

- E-mail communication is available at a time and place that is convenient to the user.
- E-mails tend to be more succinct than oral communications.
- Responses can be planned in advance.
- Collaborative efforts can be enhanced.

The following guidelines have been established to assist the members of our educational community in using e-mail communication successfully:

- Members of the professional staff, including administrators, teachers and support staff, are expected to check their e-mail regularly.
- Professional staff members are expected to respond to all messages received in a timely fashion. However, the method of response can be of their choice; e.g. an e-mail message may be responded to via the telephone.
- In any instance where a parental signature is required by law or District policy, the policy remains as is: e-mail will not be an acceptable substitution for field trip permission forms, absence notes, etc.
- Building level administrators will inform parents that emergency information should not be left on teachers' e-mail accounts, but rather, should be communicated directly to the main office.
- Staff members who receive questionable messages should immediately inform their appropriate administrator, save the message(s) and print them. Staff adhering to this reporting procedure will not be held accountable for the receipt of such messages.
- Mass mailing of letters or e-mails by teaching staff require prior approval from the appropriate administrator.
- Whenever an administrator posts a group mailing to staff, a hard copy of that message will be posted in a central, previously defined area.

To best utilize our resources, each mailbox has been allocated *limited* space on the mail server. *To maximize on that* space, it is recommended that users abide by the following suggestions:

- Delete messages after reading them if there is no need to refer back to them.
- Delete messages over 30 days old.
- Save attachments as needed to a local directory and delete the message from the mail server.

#### ***V. Acceptable Use and Conduct***

- Access to the District's computer network is provided solely for educational purposes and research consistent with the District's mission and goals.
- Use of the District's computer network is a privilege, not a right. Inappropriate use may result in the suspension or revocation of that privilege.
- Communications on the network are often public in nature. All users are expected to abide by the generally accepted rules of network etiquette. This includes being polite and using only appropriate language. Abusive language, vulgarities and swear words are all inappropriate.
- Each individual in whose name an access account is issued is responsible at all times for its proper use. Each user will be issued a login name and password and must protect the individual account and personal password from disclosure.
- Network users identifying a security problem on the District's network must notify the appropriate teacher, administrator or computer network coordinator. Under no circumstance should the user demonstrate the problem to anyone other than to the District official or employee being notified.

Any network user identified as a security risk or having a history of violating the District's computer use guidelines may be denied access to the District's network.



- Users must not leave a workstation computer unattended while logged on to a network account – this leaves files vulnerable and/or will allow others to commit acts which will be traced to the user who was logged in at the time.
- In order to protect electronic data, staff members are expected to backup data completely and frequently, as this is the most important line of defense against loss of data. While the District will backup data stored on the file server, users are urged to backup critical files on their own disk media.

## ***VI. Prohibited Activity and Use***

The following is a list of prohibited activity concerning use of the District's computer network. Violation of any of these prohibitions may result in discipline or other appropriate penalty, including suspension or revocation of a user's access to the network.

- Using the network for commercial activity, including advertising or purchasing or selling anything online (unless authorized for District purposes).
- Infringing on any copyrights or other intellectual property rights, including copying, installing, receiving, transmitting or making available any copyrighted software on the District computer network.
- Using the network to access social networking sites.
- Using the network to play online games. Using the network to receive, transmit or make available to others obscene, offensive, or sexually explicit material.
- Using the network to receive, transmit or make available to others messages that are racist, sexist, abusive or harassing to others.
- Using another user's account or password.
- Attempting to read, delete, copy or modify the electronic mail (e-mail) of other system users and deliberately interfering with the ability of other system users to send and/or receive e-mail.
- Forging or attempting to forge e-mail messages.
- Engaging in vandalism. Vandalism is defined as any malicious attempt to harm or destroy District equipment or materials, data of another user of the District's network or of any of the entities or other networks that are connected to the Internet. This includes, but is not limited to, creating and/or placing a computer virus on the network.
- Using the network to send anonymous messages or files.
- Using the network to receive, transmit or make available to others a message that is inconsistent with the District's Code of Conduct.
- Revealing the personal address, telephone number or other personal information of oneself or another person.
- Using the network for sending and/or receiving personal messages.
- Sharing confidential information about students. This includes, but is not limited to, grades, Individual Education Plans, attendance and disciplinary records.
- Intentionally disrupting network traffic or crashing the network and connected systems.
- Installing personal software or using personal disks on the District's computers and/or network without the permission of the appropriate District official or employee.
- Using District computing resources for commercial or financial gain or fraud.
- Stealing data, equipment or intellectual property.
- Gaining or seeking to gain unauthorized access to any files, resources, or computer or phone systems, or vandalize the data of another user.

- Wastefully using finite District resources.
- Changing or exceeding resource quotas as set by the District without the permission of the appropriate District official or employee.
- Using the network while access privileges are suspended or revoked.
- Using the network in a fashion inconsistent with directions from teachers and other staff and generally accepted network etiquette.
- Any use of network resources that disrupts the overall goals of the District.

### ***VII. No Privacy Guarantee***

Network storage areas are public spaces and belong to the District. Network administrators may review files and communications to maintain system integrity and ensure that users are using the system responsibly. All messages sent over Lindenhurst's computer and communication systems are the property of the District. Since the system is to be used for educational and business purposes, users should have no expectation of privacy associated with the information stored in or sent through these systems. If a student is using his/her personal device to access the District's network, the student must keep school work separate from personal files, since school work is subject to District access.

All messages sent by e-mail are Lindenhurst Public Schools' records. Messages sent over the District's internal e-mail systems are not subject to the privacy provisions of the Electronic Communications Privacy Act of 1986 and, therefore, may be read by the District's management and system administrators. The District reserves the right to access and view any material stored on District equipment or any material used in conjunction with the District's computer network.

### ***VIII. Sanctions***

All users of the District's computer network and equipment are required to comply with the District's policy and regulations governing the District's computer network. Failure to comply with the policy or regulation may result in disciplinary action as well as suspension and/or revocation of computer access privileges.

In addition, illegal activities are strictly prohibited. Any information pertaining to or implicating illegal activity will be reported to the proper authorities. Transmission of any material in violation of any federal, state and/or local law or regulation is prohibited. This includes, but is not limited to materials protected by copyright, threatening or obscene material or material protected by trade secret. Users must respect all intellectual and property rights and laws.

### ***IX. District Responsibilities***

Information security on a network is a function of both equipment and the people who use it. The District will establish many safeguards in the networked equipment, such as passwords, virus protection and firewalls. The District expects that staff will do its part to help protect information on all the systems that they use. The District will provide and maintain reasonable access in classrooms and department offices to equipment designed to provide access to the network, the Internet and e-

mail accounts. The District will provide opportunities for professional development on the use of the network and electronic resources.

The District makes no warranties of any kind, either expressed or implied, for the access being provided. Further, the District assumes no responsibility for the quality, availability, accuracy, nature or reliability of the service and/or information provided. Users of the District's computer network and the Internet use information at their own risk. Each user is responsible for verifying the integrity and authenticity of the information that is used and provided.

The District will not be responsible for any damages suffered by any user, including, but not limited to, loss of data resulting from delays, non-deliveries, misdeliveries, or service interruptions caused by its own negligence or the errors or omissions of any user. The District also will not be responsible for unauthorized financial obligations resulting from the use of or access to the District's computer network or the Internet.

Further, even though the District may use technical or manual means to regulate access and information, these methods do not provide a foolproof means of enforcing the provisions of the District policy and regulation.

Adoption date: February 4, 2009  
Revised: January 20, 2010  
Revised:

4526-E.1

**LINDENHURST PUBLIC SCHOOLS**  
**Student User Agreement**

As a user of the Lindenhurst Public Schools computer network, I understand that when I am using the Internet or any other telecommunication technology, I must adhere to all rules of courtesy, etiquette and laws regarding access and copying of information as prescribed by either Federal, State, or local laws, and the Lindenhurst Union Free School District's policies and regulations. My signature below means that I have read the "Computer Network for Education" policy and regulation ([lindenhurstschools.org/Assets/policies\\_documents/AUP2011.PDF](http://lindenhurstschools.org/Assets/policies_documents/AUP2011.PDF)), discussed it with my parent/guardian, and I hereby agree to comply with the terms and conditions and all of the rules contained in such policy and regulation, to communicate over the network in a responsible fashion, and to honor all relevant laws and restrictions.

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Parent Signature Date

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
School Grade Student ID Number  
(District Issued)

\_\_\_\_\_  
Birth Date Street Address Home Telephone Number

**Computer Network for Education Policy** is online at:  
[www.lindenhurstschools.org/Assets/policies\\_documents/AUP2011.PDF](http://www.lindenhurstschools.org/Assets/policies_documents/AUP2011.PDF)

Approved: January 20, 2010  
Revised:

Disclaimer: Although the District has taken reasonable precautions, we can neither guarantee nor be responsible for the security, accuracy or appropriateness of content distributed through our network. The District will not be liable for any financial or legal obligations arising from the unauthorized use of our system.

4526-E.2

**LINDENHURST PUBLIC SCHOOLS**

**Computer Network for Education**

**Staff User Agreement**

I have read, understand and will abide by the terms and conditions contained in the Lindenhurst Union Free School District's *Computer Network for Education* Policy No. 4526 and corresponding Regulation 4526-R. I understand and acknowledge that I have no right to privacy or reasonable expectation of privacy when I use a District computer, the District's Computer Network and/or the Internet, and that the District reserves the right to monitor such usage as it deems appropriate in order to protect the District and ensure compliance with District policies and regulations. I acknowledge that the District may monitor and search any District computer I use, as well as my use of the District's Computer Network and my computer communications, including but not limited to my use of email and the Internet. I further understand that any violation of this policy and/or regulation is strictly prohibited, may be unethical and constitute a criminal offense and result in my access to privileges being revoked and/or the District taking disciplinary action and/or appropriate legal action against me. Further, in consideration for the privilege of using the District's computers and Computer Network and in consideration for having access to the Internet, I hereby agree to release, defend, hold harmless, and indemnify the Lindenhurst Union Free School District, its Board of Education, Board members, and employees, against any and all claims, damages, judgments, and attorneys' fees of any nature arising out of my use, or inability to use, District computers and/or the District's Computer Network and/or the Internet.

\_\_\_\_\_  
Name of Staff Member

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Assigned

\_\_\_\_\_  
Position

**Computer Network for Education Policy** is online at:  
[www.lindenhurstschools.org/Assets/policies\\_documents/AUP2011.PDF](http://www.lindenhurstschools.org/Assets/policies_documents/AUP2011.PDF)

Approved: January 20, 2010

Revised: March 21, 2012

Revised:

Motion: Mrs. McKenna

Second: Mr. Langone

Vote on Motion: Yes: Mrs. Hochman, Mrs. Aniello, Mr. Garbe, Mr. Langone,  
Mrs. McKenna, Mr. McNeilly, Mr. Murphy, Mr. Vitiello

No: None

Abstained: None

Motion carried



**Obsolete Equipment**

**Resolution:** RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approves the disposal of the following items:

**DANIEL STREET** - 1 Hitachi 3300A Camcorder Lind #000334

**MIDDLE** - 1 Vulcan Oven Lind #101525  
1 Vulcan Oven Lind #101526  
1 Vulcan Oven Lind #101527  
1 Vulcan Oven Lind #101528

Motion: Mr. Langone  
Second: Mr. Vitiello

Vote on Motion: Yes: Mrs. Hochman, Mrs. Aniello, Mr. Garbe, Mr. Langone,  
Mrs. McKenna, Mr. McNeilly, Mr. Murphy, Mr. Vitiello

No: None

Abstained: None

Motion carried

**Field Trips**

**Resolution:** RESOLVED that the Board of Education approves the following field trips:

**Senior High School**

Monday-Tuesday March 28-29, 2016 Approximately 40 10<sup>th</sup> and 11<sup>th</sup> Grade Students will  
Visit 4-5 colleges in New Jersey and Maryland.  
Transportation will be via bus.

Motion: Mr. Vitiello  
Second: Mr. Langone

Vote on Motion: Yes: Mrs. Hochman, Mrs. Aniello, Mr. Garbe, Mr. Langone,  
Mrs. McKenna, Mr. McNeilly, Mr. Murphy, Mr. Vitiello

No: None

Abstained: None

Motion carried





**Schedule A-2 No. 5 Personnel, Instructional – Leave of Absence**

Approve the following leave of absence:

Name	Position	Dates	Reason
1. Quinn Alyssa	SpEd Harding Avenue	1/11/16 to 4/1/16	Family Medical/ Childrearing Leave

**Schedule A-3 No. 53 Personnel, Instructional Appointments – Extra Curricular Activities – Elementary**

Approve the appointment of:

GROUP	ACTIVITY	SPONSOR	SALARY
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Schedule C:

Group E

<u>Albany</u>	1. ESL Homework Club – Spring	J. Tofano	\$ 841.00*
	2. ESL Homework Club – Spring	J. Lindner	841.00*
<u>Alleghany</u>	3. ESL Homework Club – Spring	J. Lindner	841.00*
<u>Daniel St.</u>	4. ESL Homework Club – Spring	J. Costa	841.00*
<u>Rall</u>	5. ESL Homework Club – Spring	M. Cohen	841.00*
	6. ESL Homework Club – Spring	K. Montana	841.00*
<u>West Gates</u>	7. ESL Homework Club – Spring	K. Bowe	841.00*
	8. ESL Homework Club – Spring	M. Rotta	841.00*

\*Paid for through Title III

**Schedule A-3 No. 54 Personnel, Instructional Appointments – Extra Curricular Activities – Middle School**

Approve the appointment of:

GROUP	ACTIVITY	SPONSOR	SALARY
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Schedule C:

Group E	1. ESL Homework Club – Spring	K. Curran	\$841.00*
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\*Paid through Title III

**Schedule A-3 No. 55 Personnel, Instructional Appointments – Extra Curricular Activities – Senior High School**

Approve the appointment of:

GROUP	ACTIVITY	SPONSOR	SALARY
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Schedule C:

Group E	1. ESL Homework Club – Spring (shared stipend)	G. Dragotta J. Russo	\$420.50* \$420.50*
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\*Paid through Title III

**Schedule A-3 No. 56 Personnel, Instructional Appointments**

Approve the appointment of:

Name	Subject	Salary
------	---------	--------

2016 GAMES FOR THE PHYSICALLY CHALLENGED

- |                      |             |          |
|----------------------|-------------|----------|
| 1. Whalley, Courtney | Coordinator | \$500.00 |
| 2. Parpounas, Karen  | Coordinator | \$500.00 |

2016 AED/CPR TRAINING

- |                   |  |                                      |
|-------------------|--|--------------------------------------|
| 3. Pollard, Diane | AED/CPR Course<br>February 1 <sup>st</sup> , 2 <sup>nd</sup> , & 3 <sup>rd</sup><br>4:00 p.m. to 7:00 p.m. | \$50 per hour @ 9 hours<br>=\$450.00 |
|-------------------|--|--------------------------------------|

**Schedule A-3 No. 57 Personnel, Instructional Appointments – Extra Curricular Activities – Senior High School**

Approve the appointment of:

Name	Subject And Tenure Area	Salary	Date of Appoint- ment	Expiration Date of Probation- ary Period	Certif. Status
1. Bolina Amanda	SpEd Harding Ave.	LOA \$54,587. MA-1 (pro-rated)	1/21/16 to 4/1/16	-----	Initial

(Ms. Bolina is replacing Alyssa Quinn who is on Family Medical/Childrearing Leave.)

**Schedule A-3 No. 58 Personnel, Instructional Appointments-Extra Curricular Activities-Elem**

Approve the following appointments:

GROUP	ACTIVITY	SPONSOR	SALARY
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Schedule C:

Group E

<u>Daniel St.</u>	1. ESL Homework Club (Spring)	Michelle Garziano	\$ 841.00*
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\*Paid through Title III

**Schedule A-5 No. 3 Personnel, Instructional Tenure**

Approve full tenure rights to the following:

Name	Subject And Tenure Area	School Assigned	Date of Appointment	Expiration Date of Probationary Period	Certification Status
Andruszkiewicz John	Secondary Assistant Principal	MS	1/28/13	1/28/16	SDL -Prof. SBL -Initial

**Schedule AS-1 No. 10 Substitute Personnel, Instructional – Resignations & Terminations**

Approves the following resignations/terminations:

NAME	SUBJECT	DATE	REASON
1. Troyano Taylor (Ms. Troyano was appointed at the August 5, 2015 Board Meeting.)	Consultant Support Staff Middle School	1/7/16	Resigned
2. Miller Ashley (Ms. Miller was appointed at the August 5, 2015 Board Meeting.)	Permanent Substitute Harding Avenue	1/8/16	Resigned

**Schedule AS-3 No. 15 Substitute Personnel Appointments**

Approve the appointment of:

NAME	APPOINTMENT	PERIOD	SALARY
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The following name(s) are Permanent Substitute Teachers that are employed for the purpose of coverage of class. These substitutes fill the first absence of the day in the building to which they are assigned. If there are no absences in the assigned building, they are sent to another building that may need coverage. In the event of no absences, the principal will then assign duties to these substitutes. The following Consultant Support Staff Teachers will work with Special Education students.

1. Storck Alyson	Permanent Substitute Daniel Street	1/11/16 until Ms. Petrenko returns	\$115 per diem
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(Ms. Storck will be covering for Psychologist Kathleen Petrenko, who is out on maternity.)

**Schedule AS-3 No. 16 Substitute Personnel Appointments**

Approve the following appointments:

NAME	APPOINTMENT	PERIOD	SALARY
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The following name(s) are Permanent Substitute Teachers that are employed for the purpose of coverage of class. These substitutes fill the first absence of the day in the building to which they are assigned. If there are no absences in the assigned building, they are sent to another building that may need coverage. In the event of no absences, the principal will then assign duties to these substitutes. The following Consultant Support Staff Teachers will work with Special Education students.

- |                      |   |                         |                   |
|----------------------|---|-------------------------|-------------------|
| 1. Wehner<br>Kristin | Permanent Substitute<br>Middle School     | 1/21/16 thru<br>6/24/16 | \$115 per<br>diem |
| 2. Gilmore<br>Nancy  | Consultant Support Staff<br>Middle School | 1/21/16 thru<br>6/24/16 | \$120 per<br>diem |
- (Ms. Gilmore was approved as a Per Diem Substitute at the August 5, 2015 Board Meeting.)

**Schedule B-1 No. 8 Non-Instructional Personnel – Retirements/Resignations/ Terminations**

Accepts the resignations of the following individuals:

NAME/ POSITION	REASON	EFFECTIVE DATE
1. Danielle DeMatteo Special Education Aide Middle School	Resignation	12/23/15

Ms. DeMatteo has worked for the district since September 11, 2015.

**Schedule B-2 No. 4 Non-Instructional Personnel – Leave of Absence**

Approves the following leave of absence:

NAME/POSITION	FROM	TO	REASON
1. Marie Woltering Support Staff Middle School	2/16/16	6/30/16	Personal
2. Louisa Cecchetto Monitor Middle School	2/8/16	4/5/16	Personal

**Schedule B-3 No. 11 Non-Instructional Personnel Appointments**

Approve the appointment of the following individuals:

NAME	EMPLOYMENT	SALARY		EFFECTIVE DATE
1. Jennifer Ranieri Special Ed Aide Alleghany (#NI-99)	Support Staff	\$9.50/hr	6 hours/day	1/7/16
Ms. Ranieri is filling a new position as per a student's IEP				
2. Donald Hartley Special Ed Aide High School (#NI-101) Pending fingerprint clearance	Support Staff	\$9.50/hr	7 hours/day	1/21/16
Mr. Hartley is filling a Leave replacement position through January 3, 2017				
3. Giuseppina Zambrano Special Ed Aide Albany (#NI-100)	Support Staff	\$9.50/hr	5.5 hours/day	1/21/16
Ms. Zambrano is replacing Hadil Shatara who resigned 12/3/15				
4. Janet Scholl Part Time Clerk Senior High School (#NI-103)	Support Staff	\$9.50/hr	17.5 hours/week	1/15/16
Ms. Scholl is replacing Ms. Epifane who resigned 1/8/16				

**Schedule B-3.1 No. 2 Non-Instructional Personnel - Permanent Appointments**

Approve the appointment of the following individuals:

NAME	POSITION	EFFECTIVE DATE
1. Anthony Reid Administration	Transportation Coordinator	1/10/16

Mr. Reid was appointed effective July 13, 2015 at the June 30, 2015 Board Meeting.

**Schedule B-3 No. S-13 Non-Instructional Appointments, Substitute Personnel**

Approve the appointment of the following individuals to the substitute call-in list:

Donna Mollica

The above named person(s) are on the substitute custodial daily call in list.

The above appointments are contingent upon New York State fingerprint clearance pursuant to Project SAVE.

**Schedule D No. 17**

**(EXHIBIT 15/16 #128)**

That the Board of Education accepts all recommendations of the CSE and CPSE as listed:

- December 1, 2015 – MS CSE
- December 7, 2015 – MS CSE
- December 8, 2015 – MS CSE
- December 9, 2015 – MS CSE
- December 11, 2015 – SHS CSE
- December 14, 2015 – MS CSE
- December 15, 2015 – MS CSE
- December 16, 2015 – CPSE
- December 16, 2015 – SHS CSE
- December 17, 2015 – SHS CSE
- December 18, 2015 – SHS CSE
- December 21, 2015 – CSE
- December 21, 2015 – MS CSE
- December 22, 2015 – CSE
- December 22, 2015 – MS CSE
- December 22, 2015 – SHS CSE
- December 22, 2015 – OD CSE
- December 23, 2015 – CSE
- January 4, 2016 – CSE
- January 4, 2016 – OD CSE
- January 5, 2016 – CPSE
- January 5, 2016 – CSE
- January 7, 2016 – CSE
- January 7, 2016 – SHS CSE
- January 8, 2016 – CSE
- January 8, 2016 – SHS CSE
- January 12, 2016 – OD CSE

**Schedule ST/I No. 9 Student Teachers/Interns/Observers**

Approve the appointment of the following student teachers/observers:

<b>NAME</b>	<b>COLLEGE</b>	<b>SCHOOL</b>	<b>SUBJECT/GRADE</b>
1. Geschwind Amanda	St. Joesph's College	Daniel Street Student Teacher	Special Education 1/21 – 5/11/16
2. George Berten	Adelphi University	SHS Student Teacher William Rall Student Teacher	Physical Education January - March Physical Education March – May
3. Small Kyle	Hofstra University	Middle School Student Observer	Music – 7-12 2/1 – 5/6/16 20 hours
4. Swicord Elzbieta	Touro College	Albany Avenue Student Teacher	Special Education January 25, 2016 3 days per week 50 hours total

**Schedule ST/1 No. 10 Student Teachers/Interns/Observers**

Approves the following Student Observer:

NAME	COLLEGE	SCHOOL	SUBJECT/GRADE
1. Petti Dawn	St. Joseph's College	William Rall Student Teacher	Elementary Grade 4 – 1/21 – 3/18/16 Grade 2 – 3/21 – 5/11/16
2. Martone Samantha	Long Island University	William Rall Student Teacher	Elementary – Grade 3 1/19 – 3/18/16 Special Education 3/21 – 5/5/16

**Schedule OAC No. 19 Outside Agencies/Consultants**

Approves the appointment of the following:

NAME	SUBJECT	SALARY
<u>2016 AED/CPR TRAINING</u>		
1. Rogers, Richard	AED/CPR Course February 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> 4:00 p.m. to 7:00 pm.	\$50 per hour @ 9 hours =\$450.00

**Schedule OAC No. 20 Outside Agencies/Consultants**

Approves the appointment of the following:

NAME	SUBJECT	SALARY
<u>TRANSLATION SERVICES FOR THE 2015-2016 SCHOOL YEAR</u>		
1. Travac Semra	Turkish Translation	\$30 per hour on an as needed basis
2. Gunner Seda	Turkish Translation	\$30 per hour on an as needed basis
3. Stetsenko Tetyana	Ukranian Translation	\$30 per hour on an as needed basis

This schedule is amending Schedule OAC No. 7 on August 26, 2015.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**SUPERINTENDENT'S REPORTS**

- a. Warrants #6 – Regular – December, 2015

(EXHIBIT 15-16 #129)

**MOVE TO COMMUNITY FORUM**

Time: 8:26 p.m.

**MOVE TO EXECUTIVE SESSION**

Time: 10:32 p.m.

Motion: Mr. Murphy

Second: Mr. Vitiello

Vote on Motion:

Yes:

Mrs. Hochman, Mrs. Aniello, Mr. Garbe, Mr. Langone,  
Mrs. McKenna, Mr. McNeilly, Mr. Murphy, Mr. Vitiello

No:

None

Abstained:

None

Motion carried.

*Denise Butler*

Denise Butler, Board Secretary

*Donna Milone*

Donna Milone, District Clerk