

LINDENHURST BOARD OF EDUCATION
LINDENHURST, NEW YORK

McKenna Administration Building
Wednesday, January 6, 2016
8:00 p.m.

BUSINESS MEETING AGENDA

Board of Education

Donna Hochman, President
Mary Ellen Cunningham, Vice-President
Linda Aniello
Kevin Garbe
Edward A. Langone
Valerie McKenna
Sean McNeilly
Edward J. Murphy, Jr.
Robert R. Vitiello

Central Office Administration

Daniel E. Giordano, Superintendent of Schools
Vincent A. Caravana, Asst. Supt. for Curr, Instr. & Instr. Pers.
Jacqueline A. Scio, Asst. Supt. for Business
Suzanne Sugarman, Asst. to Supt. for Spec. Ed & PPS
Lisa M. Omeis, Ed.D. Asst. to Supt. for Elem. Curr&Instr.
John Marek, Plant Facilities Administrator

OPENING OF MEETING:

EXECUTIVE SESSION

Time: _____ p.m.

Motion: _____

Second: _____

Yes _____

No _____

Abstained _____

PUBLIC MEETING

Time: _____ p.m.

Motion: _____

Second: _____

Yes _____

No _____

Abstained _____

Call to Order

Pledge of Allegiance

Moment of Silent Meditation

Fire Code Announcement

PRESENTATION:

Middle School Grading Policy – Vincent A. Caravana

Approval of Minutes: –

December 2, 2015 – Business Meeting

December 16, 2015 – Special Meeting/Community Forum

Motion: _____

Second: _____

Yes _____

No _____

Abstained _____

BOARD OF EDUCATION'S REPORT TO THE COMMUNITY:

SUPERINTENDENT'S REPORT TO THE COMMUNITY:

AGENDA QUESTIONS FROM THE BOARD OF EDUCATION:

INDIVIDUALS AND DELEGATIONS:

TRUSTEE'S REQUEST:

SUPERINTENDENT'S RECOMMENDATIONS:

#1. Field Trips

Resolution: RESOLVED that the Board of Education approves the following field trips:

Senior High School

Friday	March 11, 2016	Approximately 120 9 th and 10 th grade Science students will travel to Staten Island to New York City to visit the Bodies Exhibit. Transportation will be via LIRR.
Friday-Saturday	April 15-16, 2016	Approximately 47 history club students will travel to Boston, Massachusetts to visit the Whaling Museum and Boston College. Transportation will be via bus.
Friday-Sunday	May 20-22, 2016	Approximately 46 Peer Leadership students will travel to Lake George, New York. Transportation will be via Bus.

Middle School

Thursday	April 21, 2016	Approximately 50 7 th and 8 th grade Art students will travel to New York City to have lunch at Ellen's Stardust Diner and attend a performance of the Blue Man Group at the Astor Place Theatre. Transportation will be via bus.
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Alleghany Avenue School

Wednesday	June 8, 2016	Approximately 165 5 th grade students will travel to New York City to the Astor Place Theatre to see a performance of the Blue Man Group and to have lunch at Dallas BBQ. Transportation will be via bus.
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Motion: _____ Second: _____

Yes _____ No _____ Abstained _____

#2. Transcription Services

Resolution: RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approve the use of Hill Reporting Service, Inc. for the purposes of transcribing hearings for the District during the 2015-2016 school year, as recommended by Board Counsel, Guercio & Guercio, LLP.

Motion: _____ Second: _____

Yes _____ No _____ Abstained _____

#3. Change Orders

Resolution: RESOLVED THAT THE Board of Education, upon the recommendation of the Superintendent, approves the following change orders:

<u>Contractor</u>	<u>No.</u>	<u>Amount</u>	<u>Project</u>
GTS Construction Corp.	1	-\$10,301.00	Roof Replacement at Harding ES
Patriot Organization, Inc.	1	-\$ 700.00	Reconstruction of Existing Clock Tower at MS
Xtraire, Inc.	1	-\$ 3,000.00	HVAC Reconstruction at MS

Motion: _____ Second: _____

Yes _____ No _____ Abstained _____

#4. Donation

Resolution: RESOLVED that the Board of Education accepts the donation from Mrs. Claudia Freidlander of one C.A.P. – Two Tier Metal Dumbbell Rack and seven (7) sets/pairs of Hexagon YORK dumbbells (assorted weights from 8lbs. – 65 lbs.) valued at \$500.90, for use in the McKenna Wrestling Room.

Motion: _____ Second: _____

Yes _____ No _____ Abstained _____

#5. Donation

Resolution: RESOLVED that the Board of Education accepts the donation from the Central Office Cabinet of the Lindenhurst Union Free School District in the amount of Three Hundred (\$300.00) Dollars to the Louis J. Aiello Memorial Scholarship.

Motion: _____ Second: _____

Yes _____ No _____ Abstained _____

#6. Donation

Resolution: RESOLVED that the Board of Education, upon the recommendation of the Superintendent, accepts a donation from the Graduating Class of 2014 in the amount of \$4,561.33 to be used for the renovation of the School Store at the High School

BE IT FURTHER RESOLVED that the Board of Education increase the General Fund appropriation in the amount of \$4,561.33 and that account code: A1621-446-00-0000 appropriation be increased by \$4,561.33

Motion: _____ Second: _____

Yes _____ No _____ Abstained _____

#7. Donation

Resolution: RESOLVED that the Board of Education, upon the recommendation of the Superintendent, accepts a donation from the Graduating Class of 2015 in the amount of \$1,331.49 to be used for the renovation of the School Store at the High School

BE IT FURTHER RESOLVED that the Board of Education increase the General Fund appropriation in the amount of \$1,331.49 and that account code: A1621-446-00-0000 appropriation be increased by \$1,331.49

Motion: _____ Second: _____

Yes _____ No _____ Abstained _____

#8. Budget Transfers over \$5,000

Resolution: RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approves the attached budget transfers over \$5,000.00.

Motion: _____ Second: _____

Yes _____ No _____ Abstained _____

#9. Obsolete Equipment

Resolution: RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approves the disposal of the following items:

- MIDDLE SCHOOL -** 1 Dellfield Refrigerator SLRRT66-SS Lind #101542
- 1 Vulcan Steam Kettle Lind #101529

- KELLUM -** 1 Continental Freezer Lind #101282
- 1 Traulsen Refrigerator Lind #102064

Motion: _____ Second: _____

Yes _____ No _____ Abstained _____

SCHEDULES

Resolution: RESOLVED that the Board of Education approves the following Schedules:

Motion: _____ Second: _____

Yes _____ No _____ Abstained _____

Schedule A-1 No. 5-S Athletic Supervision

Approve the appointment of the following:

NAME	POSITION	SEASON	HRS/\$	APPROX. GMS/HRS
1. Pete Robinson	Supervision	All Year	\$17/hr	50 gms
2. Cullen Gallagher	Supervision	All Year	17/hr	50 gms
3. Robert Dandrea	Supervision	All Year	17/hr	50 gms

Schedule A-1 No. 7-C Coaching Assignments

Approve the appointment of the following

NAME	POSITION	SEASON	AMOUNT
1. Lisa Wilson	Volunteer- Cheer/Choreographer	Winter	\$0

Schedule A-1 No. 8 Personnel, Instructional – Resignations & Terminations

Approve the resignation of the following:

Name	Position	Date	Reason
1. Victoria Vonholt	Math Olympiad Advisor	November 20, 2015	Resignation

Schedule A-3 No. 50 Personnel, Instructional Appointments – Extra Curricular Activities - Elementary

Approve the following appointments:

GROUP	ACTIVITY	SPONSOR	SALARY
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Schedule C:

Group E

<u>Alleghany</u> <u>Rail</u>	1. ESL Homework Club (Fall)	Jennifer Lindner	\$ 233.60*
	2. 4 th Grade Homework Club	Francesca Ulrich**	\$ 841.00

*Pro-rated, Paid through Title III

**Replacing Sarah Dawson

Schedule A-3 No. 51 Personnel, Instructional Appointments
 Approve the following appointments

Name	Subject	Salary
<u>DRIVER EDUCATION – SPRING SEASON – 2015-2016</u>		
1. Wilbert Lauren	Administrator for spring season	\$1,250.00
	Instructor for spring season	\$49.85/hour
<u>AFTER SCHOOL RECREATION PROGRAM FOR STUDENTS WITH AUTISTIC SPECTRUM DISORDERS October 20, 2015 to April 5, 2016 – (Tuesdays)</u>		
2. Wells-Henry Sara	Psychologist One hour each session Includes planning	\$61.00 per hour
(Date TBA pending maternity leave.)		
3. Davidson Kelsey	Consultant Support Staff Teacher One hour each session December 22, 2015-April 5, 2016	\$30.00 per hour
(Ms. Davidson is replacing Susan Mraz who resigned.)		

Schedule AS-1 No. 9 Substitute Personnel, Instructional – Resignations & Terminations
 Accepts the resignations of the following individuals:

NAME	SUBJECT	DATE	REASON
1. Rutigliano Jillian	Consultant Support Staff Middle School	12/7/15	Resigned
(Ms. Rutigliano was appointed at the August 5, 2015 Board Meeting.)			
2. Mraz Susan	Consultant Support Staff Alleghany Avenue	12/18/15	Resigned
(Ms. Mraz was appointed at the August 5, 2015 Board Meeting.)			

Schedule AS-3 No. 13 Substitute Personnel Appointments
 Approve the following appointments:

NAME	APPOINTMENT	PERIOD	SALARY
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The following name(s) are Permanent Substitute Teachers that are employed for the purpose of coverage of class. These substitutes fill the first absence of the day in the building to which they are assigned. If there are no absences in the assigned building, they are sent to another building that may need coverage. In the event of no absences, the principal will then assign duties to these substitutes. The following Consultant Support Staff Teachers will work with Special Education students.

1. Landers Louis	Permanent Substitute Middle School	1/4/16 thru 6/24/16	\$115 per diem
2. Spagna Sara	Permanent Substitute Senior High School	12/2/15 until Ms. Hocoluk returns	\$140 per diem

(Ms. Spagna was approved as a Permanent Substitute at the August 5, 2015 Board Meeting and has been filling in for Allison Hocoluk from 9/24/15, which is in excess of 45 days.)

3.	Albarella Kerriane	Permanent Substitute Albany Avenue	1/7/16 thru 6/24/16	\$115 per diem
4.	Lombardi Christina	Permanent Substitute Daniel Street	1/7/16 thru 6/24/16	\$115 per diem
5.	Russo Matthew	Consultant Support Staff Middle School	1/7/16 thru 6/24/16	\$120 per diem
(Mr. Russo was appointed as a Permanent Substitute at the August 6, 2015 Board Meeting. He is replacing Kristen Ging, who resigned the position.)				
6.	Petroglia Jessica	.7 Consultant Support Staff Middle School	12/14/15 thru 6/24/16	\$90 per diem
(Ms. Petroglia was appointed as a .3 part time teacher at the December 16, 2015 Board Meeting and will be a .7 CSS the rest of the day.)				
7.	Hoffman Jessica	Consultant Support Staff Allegheny Avenue	1/7/15 thru 6/24/16	\$120 per diem
(Ms. Hoffman will be replacing Nicole Friedlander, who resigned the position.)				
8.	Garziano Michelle	Consultant Support Staff Allegheny Avenue	1/4/16 thru 6/24/16	\$120 per diem

Schedule B-1 No. 6 Non-Instructional Personnel – Retirements/Resignations/ Terminations

Accepts the resignations of the following individuals:

NAME/ POSITION	REASON	EFFECTIVE DATE
1. Hadil Shatara Special Education Aide Albany Ms. Shatara has worked for the district since November 16, 2015	Resignation	12/3/15

Schedule B-2 No. 2 Non-Instructional Personnel – Leave of Absence

Approves the following leave of absence:

NAME/POSITION	FROM	TO	REASON
1. Michelle Lindner Special Education Aide High School	1/1/16	2/9/16	Personal
2. Karen Cook Special Education Aide High School	1/4/16	1/3/17	Personal

Schedule B-3 No. 10 Non-Instructional Personnel Appointments

Approve the appointment of the following individuals:

NAME	EMPLOYMENT	SALARY	EFFECTIVE DATE
1. Suzanne Whalen Administration	Photocopy Machine Operator II		12/11/15
Ms. Whalen is moving from a provisional appointment to a Probationary appointment			
2. Katrina Mikolajczk Special Ed Aide Harding (#NI-90)	Support Staff	\$9.50/hr	6 hrs/day
Ms. Mikolajczk is replacing Ms. Agunzo who resigned			
3. Debi Catania Special Ed Aide Harding (#NI-88) Pending Fingerprint Clearance	Support Staff	\$9.50/hr	6 hrs/day
Ms. Catania is filling a new position as per a student's IEP			
4. Linda Ricci Cafeteria Rall (#NI-89) Pending Fingerprint Clearance	Monitor	\$9.40/hr	3 hrs/day
Ms. Ricci is filling a Leave Replacement Position			
5. Sibel Ocal Special Ed Aide Alleghany (#NI-92) Pending Fingerprint Clearance	Support Staff	\$9.50/hr	5.5 hrs/day
Ms. Ocal is replacing Ms. DeMarco who resigned			

Schedule B-3 No. S-13 Non-Instructional Appointments, Substitute Personnel

Approve the appointment of the following individuals:

NAME	NAME
	Michael Burns Natalie Cullen Caitlin Gosline Kayla Montaniz

The above named person(s) are Per Diem Lifeguards. They are paid as follows: \$10 per period during school hours and \$10 per hour when school is not in session.

Michael DiMichele

The above named person(s) are on the substitute school monitor and/or clerical lists and are called in to substitute for the absences of the day.

The above appointments are contingent upon New York State fingerprint clearance pursuant to Project SAVE.

Schedule B-3 No. S-14 Non-Instructional Appointments – Substitute Personnel

Effective January 1, 2016, Substitute Aides' salary will be increased from \$8.75 to \$9.00 per hour to be in compliance with the New York State minimum wage increase.

Schedule B-5 No. S-5 Substitute Personnel, Non-Instructional – Resignations & Terminations

Accepts the resignations of the following individuals:

NAME	SUBJECT	DATE	REASON
1. Falk Patricia	Per Diem Aide	12/23/15	Resigned

Schedule D No. 19

That the Board of Education appoints the following to the Committee on Special Education (CSE) and a Secondary Subcommittee, be appointed for the 2015-2016 school year:

Committee on Special Education

Parent Members: Ronnie Salvato
Marjaneh English
Helen Kelly

Schedule D No. 20

That the Board of Education accepts all recommendations of the CSE and CPSE as listed:

- | | |
|-----------------------------|-----------------------------|
| October 21, 2015 – CPSE | November 30, 2015 – MS CSE |
| November 2, 2015 – MS CSE | November 30, 2015 – SHS CSE |
| November 4, 2015 – CSE | December 1, 2015 – CSE |
| November 5, 2015 – CSE | December 1, 2015 – OD CSE |
| November 5, 2015 – OD CSE | December 2, 2015 – CPSE |
| November 6, 2015 – CSE | December 2, 2015 – CSE |
| November 9, 2015 – CSE | December 2, 2015 – SHS CSE |
| November 10, 2015 – CSE | December 2, 2015 – OD CSE |
| November 10, 2015 – MS CSE | December 3, 2015 – CSE |
| November 12, 2015 – CSE | December 4, 2015 – CSE |
| November 13, 2015 – SHS CSE | December 4, 2015 – SHS CSE |
| November 16, 2015 – CSE | December 4, 2015 – OD CSE |
| November 16, 2015 – MS CSE | December 7, 2015 – CSE |
| November 17, 2015 – CSE | December 7, 2015 – MS CSE |
| November 17, 2015 – MS CSE | December 8, 2015 – CSE |
| November 17, 2015 – OD CSE | December 8, 2015 – MS CSE |
| November 18, 2015 – CPSE | December 9, 2015 – CSE |
| November 18, 2015 – CSE | December 11, 2015 – SHS CSE |
| November 18, 2015 – SHS CSE | December 15, 2015 – CSE |
| November 19, 2015 – MS CSE | December 16, 2015 – CPSE |
| November 19, 2015 – SHS CSE | December 16, 2015 – CSE |
| November 20, 2015 – CSE | December 16, 2015 – SHS CSE |
| November 20, 2015 – SHS CSE | December 16, 2015 – OD CSE |
| November 22, 2015 – OD CSE | December 17, 2015 – CSE |
| November 23, 2015 – CSE | December 21, 2015 – CSE |
| November 23, 2015 – MS CSE | December 21, 2015 – OD CSE |
| November 24, 2015 – CSE | |
| November 24, 2015 – MS CSE | |
| November 30, 2015 – CSE | |

SCHEDULE G No. 9 Rejection of Bid

Approves the rejection of the following bid:

2014 Bond Related Capital Improvement Program
Phase I – Rebid
Contract No. 1 – Roof Reconstruction – SHS

Schedule OA/C No. 17 Outside Agencies/Consultants

Approve appointments of:

NAME	SUBJECT	SALARY
<u>SHS MARCHING BAND 2015-2016 SEASON</u>		
1. Dewey Dennis	Custom Drill Design	\$2,000.00
<u>JUNIOR PARENT NIGHT</u>		
2. Zeqja Iva	Speaker – February 25, 2016 Assistant Director of Admissions at Adelphi University	200.00

Schedule OA/C No. 18 Outside Agencies/Consultants

Approve appointments of:

	<u>School Year 2015/2016</u>	
Dr. Sonia Valle	Visual Therapy Session	\$100/half hour

Schedule ST/1 No. 8 Student Teachers/Interns/Observers

Approves the following Student Observer:

NAME	COLLEGE	SCHOOL	SUBJECT/GRADE
1. Hewitt Heather	Cortland University	Albany Avenue Student Teacher	Grade 5 1/15 – 3/18/16 Grade 1 3/21 – 5/11/16
2. Miller Alexander	Cortland University	Albany Avenue Student Teacher	Grade 4 1/25 – 3/18/16 Grade 2 3/21 – 5/11/16
3. Smith Naomi	Five Towns College	Daniel Street Student Teacher Middle School Student Teacher	Music 1/25 – 3/18/16 Music 3/21 – 5/20/16
4. Rau Timothy	Touro College	Middle School Student Teacher Daniel Street Student Teacher	Special Education January – March Special Education March – May (1/24 – 5/5/16)

UNFINISHED BUSINESS

NEW BUSINESS

SUPERINTENDENT'S REPORTS:

- a. Budget Transfers Under \$5,000 completed from November 23, 2015 through December 21, 2015
- b. Treasurer's Report (#5), Revenue Status and Appropriation Status Reports as of November, 2015
- c. Collateralization Report as of November, 2015
- d. Warrants #5 – Regular – November, 2015

DATES TO REMEMBER

Wednesday	January 13	7:00 p.m.	Audit Committee Meeting – McKenna
Monday	January 18		Martin Luther King Day – SCHOOL CLOSED
Wednesday	January 20	8:00 p.m.	Community Forum – Harding Avenue
Wednesday	January 27	7:30 p.m.	PTA Council – Allegheny
Wednesday	February 3	8:00 p.m.	Business Meeting – McKenna
Wednesday	February 10	8:00 p.m.	Community Forum – Daniel Street
Monday-Friday	February 15-17		Winter Recess – SCHOOL CLOSED
Monday	February 22		School Reopens
Tuesday	February 23	7:30 p.m.	PTA Council – Albany
Wednesday	February 24	7:00 p.m.	Budget Workshop – McKenna

EXECUTIVE SESSION

Time: _____ p.m.

Motion: _____

Second: _____

Yes _____

No _____

Abstained _____

LINDENHURST UFSD
Business Office
Jacqueline A. Scrio, Assistant Superintendent for Business

MEMO

TO: Daniel Giordano & Board of Education

FROM: Jacqueline A. Scrio 

DATE: December 21, 2015

RE: January 6th Agenda— Budget Transfers Over \$5,000

The following resolution is submitted for approval at the Board of Education meeting on January 26, 2016:

RESOLVED, that the Board of Education, based upon recommendation of the Superintendent, approve the attached Budget Transfers over \$5,000.

attached


Budget Transfers for January 6, 2016

Transfer From	Transfer To	Amount	Explanation
9060-800-00-0000	Employee Benefits - HI	850,000.00	Isolate costs of Medicare Reimbursement
1240-160-00-0000	Supt Office Non-Instructional Salaries	25,000.00	Reallocate Budgeted Non-Instructional Salaries
2110-110-00-0000	Teaching Salaries Kdg	30,000.00	Reallocate Budgeted Instructional Salaries
2110-120-00-0000	Teaching Salaries 1-6	30,000.00	Reallocate Budgeted Instructional Salaries
1240-160-00-0000	Non-Instructional Salaries	10,000.00	Reallocate Budgeted Non-Instructional Salaries
2850-150-00-0000	Club Salaries	11,160.00	Club Stipends for out of district personnel
		956,160.00	

January 6, 2016

LINDENHURST UFSD
Jacqueline A. Scrio, Assistant Superintendent for Business

MEMO

TO: Daniel Giordano
FROM: Jacqueline A. Scrio 
DATE: December 21, 2015
SUBJECT: Budget Transfers under \$5,000

Attached are the Budget Transfers of less than \$5,000 completed from November 23, 2015 through December 21, 2015.

attachment

Budget Transfers less than \$5,000.00

BOE Meeting: January 6, 2015

1/23/15	1621-420-00-0000	Maintenance Equipment Repairs	1620-411-00-0000	Furniture Repair	1,000.00	To purchase cabinets for Special Ed & Owl Center (replacements)
	2815-300-00-0000	Health Services Travel & Conference	2815-500-00-0000	Supplies Nursing	100.00	Lifovac Packages
	1621-439-00-0000	Contractual Vehicle Repairs	2815-500-00-0000	Supplies Nursing	1,500.00	Lifovac Packages
1/30/15	2110-501-03-0000	Instructional Supplies -Albany	2610-500-03-0000	Supplies - Library - Albany	4.71	Reallocation of funds
12/02/15	1240-400-00-0000	Repairs & Rentals	1240-300-00-0000	Professional Activities	250.00	Reallocation of funds
	2110-480-07-0000	Textbooks - Harding	2020-503-07-2030	Prin's Office Supplies - Harding	4,000.00	To purchase office supplies
	1621-525-00-0000	Plant Maintenance Supplies	1620-525-00-0000	Custodial Supplies	210.86	To purchase floor scrubber for MS
	1621-423-00-0000	Roof Repairs	1621-548-00-0000	Metal Supplies	745.00	To cover additional cost of metal supplie
12/03/15	1621-424-00-0000	Air Conditioners	1621-525-00-0000	Plant Maintenance Supplies	4,000.00	To purchase air conditioners, districtwide
12/05/15	2850-400-11-0000	Co-Curricular High School	2110-525-11-0000	Teaching Supplies - HS	1,300.00	Smartboard purchase
12/07/15	2110-110-00-0000	Teachers' Salaries - KDG	2110-139-00-0000	Salaries - Retirements	4,420.63	Reallocate budgeted Instructional Salaries
12/14/15	1621-423-00-0000	Roof Repairs	1621-547-00-0000	Lumber Supplies	1,000.00	To purchase lumber, districtwide
	1621-466-00-0000	Plumbing Services	1621-559-00-0000	Heating & Ventilating Supplies	1,000.00	To purchase HVAC parts & supplies
	1621-584-00-0000	Fence Maintenance	1621-559-00-0000	Heating & Ventilating Supplies	1,000.00	To purchase HVAC parts & supplies
	1621-423-00-0000	Roof Repairs	1621-559-00-0000	Heating & Ventilating Supplies	1,000.00	To purchase HVAC parts & supplies
	1621-439-00-0000	Contractual Vehicle Repairs	1621-559-00-0000	Heating & Ventilating Supplies	1,000.00	To purchase HVAC parts & supplies
12/16/15	1310-402-00-0000	Contractual	1310-300-00-0000	Travel & Conference	1,000.00	Additional funds for Business Office Workshops
	2810-500-08-0000	Guidance Supplies - MS	2110-525-08-0000	Teaching Supplies - MS	996.00	To purchase a printer for the guidance office
	2070-400-00-0000	Contractual Inservices Reimbursement	2110-400-13-2115	Travel Between Buildings	2,500.00	Travel between buildings
12/21/15	2110-501-11-0000	Instructional Supplies -High School	2850-400-11-0000	Co-Curricular High School	232.00	To cover cost of two science research trips
	2110-525-11-0000	Teaching Supplies High School	2110-501-11-0000	Instructional Supplies High School	1,187.00	To cover additional cost of supplies
					<u>28,429.20</u>	