

LINDENHURST BOARD OF EDUCATION  
LINDENHURST, NEW YORK

McKenna Administration Building  
Wednesday, December 2, 2015  
8:00 p.m.

**BUSINESS MEETING AGENDA**

**Board of Education**

Donna Hochman, President  
Mary Ellen Cunningham, Vice-President  
Linda Aniello  
Kevin Garbe  
Edward A. Langone  
Valerie McKenna  
Sean McNeilly  
Edward J. Murphy, Jr.  
Robert R. Vitiello

**Central Office Administration**

Daniel E. Giordano, Superintendent of Schools  
Vincent A. Caravana, Asst. Supt. for Curr, Instr. & Instr. Pers.  
Jacqueline A. Scrio, Asst. Supt. for Business  
Suzanne Sugarman, Asst. to Supt. for Spec. Ed & PPS  
Lisa M. Omeis, Ed.D. Asst. to Supt. for Elem. Curr&Instr.  
John Marek, Plant Facilities Administrator

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**OPENING OF MEETING:**

**EXECUTIVE SESSION**

Time: \_\_\_\_\_ p.m.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes \_\_\_\_\_

No \_\_\_\_\_

Abstained \_\_\_\_\_

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**PUBLIC MEETING**

Time: \_\_\_\_\_ p.m.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes \_\_\_\_\_

No \_\_\_\_\_

Abstained \_\_\_\_\_

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**Call to Order**

**Pledge of Allegiance**

**Moment of Silent Meditation**

**Fire Code Announcement**

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**PRESENTATION:**      Simply Self-Storage Presentation

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**Approval of Minutes: – November 18, 2015 – Special Meeting/Community Forum**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_

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**BOARD OF EDUCATION'S REPORT TO THE COMMUNITY:**

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**SUPERINTENDENT'S REPORT TO THE COMMUNITY:**

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**AGENDA QUESTIONS FROM THE BOARD OF EDUCATION:**

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**INDIVIDUALS AND DELEGATIONS:**

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**TRUSTEE'S REQUEST:**

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**SUPERINTENDENT'S RECOMMENDATIONS:**

**#1. Field Trips**

**Resolution: RESOLVED that the Board of Education approves the following field trips:**

**Senior High School**

Saturday	January 9, 2016	Approximately 10 members of the Girls Varsity Track Team will travel to Staten Island to participate in the Ocean Breeze Track Meet. Transportation will be via bus.
Thursday-Monday	February 4-8, 2016	Approximately 30 members of the Varsity Cheerleading Team will travel to Orlando, FL to participate in the Nationals competition. Transportation will be via plane.
Wednesday	February 3, 2016	Approximately 25 Music Students will travel to New York City to visit the Lincoln Center. Transportation will be via LIRR.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_

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**#2. Grant in Aid I**

**Resolution:**

**WHEREAS**, the Lindenhurst Union Free School District has received a Grant-in-Aid from the New York State Education Department in the amount of One Hundred Thousand (\$100,000.00) Dollars to be utilized for general purpose in support of the general expenditures of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent, appropriates the sum of this Grant-in-Aid, One Hundred Thousand (\$100,000.00) Dollars, to be deposited into the District's General Fund to be used for the improvement of the High School Consumer Science Classroom, and recorded as Other State Aid, Revenue Account Code A3289;

**BE IT FURTHER RESOLVED** that the Board of Education increases the General Fund appropriation in the amount of One Hundred Thousand (\$100,000.00) Dollars and that account code A1621-420-00-0000 appropriation be increased by Seventy Five Thousand (\$75,000) Dollars, and account code A1621-250-00-0000 be increased by Twenty Five Thousand (\$25,000) Dollars.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_

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**#3. Grant in Aid II**

**Resolution:**

**WHEREAS**, the Lindenhurst Union Free School District has received a Grant-in-Aid from the New York State Education Department in the amount of Twenty Seven Thousand Five Hundred (\$27,500.00) Dollars to be utilized for a general purpose in support of the general expenditures of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent, appropriates the sum of this Grant-in-Aid, Twenty Seven Thousand Five Hundred (\$27,500.00) Dollars, to be deposited into the District's General Fund to be used for the implementation of the High School Life Skills Program, and recorded as Other State Aid, Revenue Account Code A3289;

**BE IT FURTHER RESOLVED** that the Board of Education increases the General Fund appropriation in the amount of Twenty Seven Thousand Five Hundred (\$27,500.00) Dollars and that account code A2250-250-01-000 appropriation be increased by Three Thousand One Hundred Seven (\$3,107.00) Dollars, and account code A2250-500-01-0000 be increased by Twenty Four Thousand Three Hundred Ninety Three (\$24,393.00) Dollars.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_

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**#4. Agreement**

**Resolution:** **RESOLVED** that the leave donation agreement for the benefit of the employee named and discussed in executive session, with the CSEA, Custodial Bargaining Unit, is hereby approved and the Board President is authorized to execute said agreement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_

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**#5. WSBOCES Joint Municipal Cooperative Bidding Resolution**

**Resolution:**

**WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for Tutorial & Special Education Services for Students, Western Suffolk BOCES & Component School Districts – RFP #12 01/Opened April 25, 2012; Original contract term: July 1, 2012 through June 30, 2013, Extension of contract: July 1, 2015-June 30, 2016; and

**WHEREAS**, the **LINDENHURST UFSD**, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

**WHEREAS**, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County (hereinafter Western Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

**WHEREAS**, with respect to all activities conducted by the Program, the Participant wishes to delegate to Western Suffolk BOCES the responsibility for drafting of specifications, advertising for bids/proposals, accepting and opening bids/proposals, tabulating bids/proposals, awarding the bids/proposals, and reporting the results to the Participant.

**BE IT RESOLVED** that the Participant hereby appoints Western Suffolk BOCES to represent it and to act as the lead agent in all matters related to the services as described above; and

**BE IT FURTHER RESOLVED** that the Participant hereby authorizes Western Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for Western Suffolk BOCES; and

**BE IT FURTHER RESOLVED** that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_

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**#6. Budget Transfers over \$5,000**

**Resolution:** RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approves the attached budget transfers over \$5,000.00.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_

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**#7. Obsolete Equipment**

**Resolution:** RESOLVED that the Board of Education, upon the recommendation of the Superintendent, approves the disposal of the following items:

MIDDLE SCHOOL - 4 Water-Damaged Tenor Saxophones No Lind #

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_

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**SCHEDULES**

**Resolution:** RESOLVED that the Board of Education approves the following Schedules:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_

**Schedule A-1 No. 4-S Athletic Supervision**

Approve the appointment of the following:

NAME	POSITION	SEASON	HRS/\$	APPROX. GMS/HRS
1. Tyler Ray	Supervision	All Year	\$17/hr	100 hrs.
2. Mike Cheskay	Pairing Master-Wrest.Tourn.	Winter*	\$200	Entire Day
3. Tiffany Gibson	Director-Lindy Wrest.Tourn.	Winter*	\$200	Entire Day
4. Stacey Lofstad	Wrestling Tourn. Trainer	Winter*	\$200	Entire Day

\*League Championships on February 6, 2016. Fees will be reimbursed by Section XI.

**Schedule A-1 No. 7 Personnel, Instructional – Resignations & Terminations**

Approve the resignation of the following:

Carmela Bode                      Art Club Advisor                      eff. 11/13/15                      Resignation

**Schedule A-2 No. 4 Personnel, Instructional – Leave of Absence**

Approve the following leave of absence:

Name	Position	Dates	Reason
1. Singer Jill	Art Senior High	11/30/15 to 06/30/16	Family Medical Leave

(Ms. Singer is extending her leave.)

**Schedule A-3 No. 45 Personnel, Instructional Appointments**

Approve the following appointments:

Name	Subject	Salary
<u>OWL TEACHER CENTER – WINTER 2016 PROGRAM</u>		
1.	Instructor Google Apps for Educators K-5 45 hours, 3 inservice credits	\$3,150.00
2.	Instructor Teaching Channel Teams 45 hours, 3 inservice credits	\$3,600.00

**Schedule A-3 No. 46 Personnel, Instructional Appointments**

Approve the following appointments:

Name	Subject And Tenure Area	Salary	Date of Appoint- ment	Expiration Date of Probation- ary Period	Certif. Status
1. Rettaliata Danielle	Art Senior High	LOA \$82,372. MA+45-9	11/30/15 to 06/30/16	-----	Perm.

(Ms. Rettaliata is replacing Jill Singer who has extended her leave.)

**Schedule A-3 No. 47 Personnel, Instructional Appointments – Extra Curricular Activities - SHS**

Approve the following appointments:

GROUP	ACTIVITY	SPONSOR	SALARY
Schedule C:			
Group E			
<u>Alleghany</u>	1. ELA Club*	Leighann Hollweg	\$841.00

\*Replacing Art Club

**Schedule AS-1 No. 8 Substitute Personnel, Instructional – Resignations & Terminations**

Accepts the resignations of the following individuals:

NAME	SUBJECT	DATE	REASON
1. Vonholt Victoria	Consultant Support Staff Albany Avenue	11/20/15	Resigned

(Ms. Vonholt was appointed at the August 5, 2015 Board Meeting.)

**Schedule AS-3 No. 12 Substitute Personnel Appointments**

Approve the following appointments:

NAME	APPOINTMENT	PERIOD	SALARY
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The following name(s) are Permanent Substitute Teachers that are employed for the purpose of coverage of class. These substitutes fill the first absence of the day in the building to which they are assigned. If there are no absences in the assigned building, they are sent to another building that may need coverage. In the event of no absences, the principal will then assign duties to these substitutes. The following Consultant Support Staff Teachers will work with Special Education students.

1. Dowd Jordan-Brittany	Permanent Substitute Daniel Street	12/3/15 thru 6/24/16	\$115 per diem
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**Schedule B-1 No. PT-8 Part-Time Non-Instructional Personnel – Retirements/Resignations/Terminations**

Accepts the resignations of the following individuals:

NAME/ POSITION	REASON	EFFECTIVE DATE
1. Loni Ingino Spec Ed Aide (#NI-39) Middle School	Resignation	10/1/15

Ms. Ingino changed her mind and declined the position

**Schedule B-2 No. PT-6 Non-Instructional Personnel – Leave of Absence**

Approves the following leave of absence:

NAME/POSITION	FROM	TO	REASON
1. Maria Sangiorgi Cafeteria Monitor Rall	11/17/15	3/29/16	Personal

**Schedule B-3 No. PT-9 Part-Time Non-Instructional Personnel Appointments**

Approve the appointment of the following individuals:

NAME	POSITION	HOURLY RATE	HOURS/ DAY	EFFECTIVE DATE
1. Alexandra Truncali Part Time Clerk (#NI-77) Middle School Ms. Truncali is replacing Ms. Maglione who transferred to another position.	Support Staff	\$9.50/hr	3.5 hrs/day	11/19/15
2. Michelle Jarrell Special Ed Aide (#NI-80) Harding Ms. Jarrell is replacing Ms. Agunzo who resigned.	Support Staff	\$9.50/hr	6 hrs/day	12/10/15

**Schedule B-3 No. PT-10 Part-Time Non-Instructional Personnel Appointments**

Approve the appointment of the following individuals:

NAME	POSITION	HOURLY RATE	HOURS/ DAY	EFFECTIVE DATE
1. Nicole Smith Hall Monitor (#NI-83) Middle School Pending Fingerprint Clearance  Ms. Smith is replacing Ms. Rivera who resigned	Monitor	\$9.40/hr	3.5 hrs/day	12/3/15
2. Lamis Rabie Spec Ed Aide (#NI-71) Middle School  Ms. Rabie is filling a new position as per the students IEP	Support Staff	\$9.50/hr	7 hrs/day	10/29/15

**Schedule B-3 No. S-12 Non-Instructional Appointments, Substitute Personnel**

Approve the appointment of the following individuals:

Lori Pecoraro

The above named person(s) are on the substitute school monitor and/or clerical lists and are called in to substitute for the absences of the day.

The above appointments are contingent upon New York State fingerprint clearance pursuant to Project SAVE.



**Schedule B-3.1 No. PT-1 Non-Instructional Personnel - Permanent Appointments**

Approve the appointment of the following individuals:

NAME	POSITION	EFFECTIVE DATE
1. Kim Doner Administration	Account Clerk	11/5/15

Ms. Doner was appointed effective May 6, 2015 at the August 26, 2015 Board meeting.

**Schedule B-5 No. S-4 Substitute Personnel, Non-Instructional – Resignations & Terminations**

Accepts the resignations of the following individuals:

NAME	SUBJECT	DATE	REASON
1. Abbamonte Teresa	Per Diem Nurse	11/12/15	Resigned

**Schedule D No. 18**

That the Board of Education accepts all recommendations of the CSE and CPSE as listed:

- |                            |                             |
|----------------------------|-----------------------------|
| October 15, 2015 – SHS CSE | November 6, 2015 – CSE      |
| October 26, 2015 - CSE     | November 9, 2015 – CSE      |
| October 27, 2015 – CSE     | November 9, 2015 – MS CSE   |
| October 29, 2015 – SHS CSE | November 10, 2015 – CSE     |
| October 30, 2015 – SHS CSE | November 10, 2015 – MS CSE  |
| November 2, 2015 – MS CSE  | November 12, 2015 – CSE     |
| November 4, 2015 – CSE     | November 13, 2015 – CSE     |
| November 5, 2015 – CSE     | November 13, 2015 – SHS CSE |
| November 5, 2015 – SHS CSE | November 18, 2015 – CPSE    |

**Schedule OA/C No. 16 Outside Agencies/Consultants**

Approve appointments of:

**School Year 2015/2016**

Richard W. Johnson, PT	CSE Meetings	\$45/half hour
	CSE Teleconferences	\$45/half hour
	PT Evaluations	\$45/half hour

**Schedule ST/1 No. 7 Student Teachers/Interns/Observers**

Approves the following Student Observer:

NAME	COLLEGE	SCHOOL	SUBJECT/GRADE
1. Campbell Kristina	Touro College	West Gates Ave. Student Observer	2 <sup>nd</sup> Grade 11/23/ 15 – 12/9/15 Tuesdays & Wednesdays
2. Stitt Matthew	St. Joseph's College	Senior High School Student Teacher	Math 1/21/16 – 3/11/16
3. Lumley Emily	St. Joseph's College	Senior High School Student Teacher	Math – 1 <sup>st</sup> session 1/21/16 – 3/11/16 Math – 2 <sup>nd</sup> session 3/14/16- 5/11/16

**Schedule V No. 5 Volunteers**

Approve the appointment of the following volunteers:

Name	Subject	Services
1. Minard James	Accompanist	Alleghany and Harding Avenue winter and spring concerts for chorus

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**UNFINISHED BUSINESS**

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**NEW BUSINESS**

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**SUPERINTENDENT'S REPORTS:**

- a. Budget Transfers Under \$5,000 completed from October 26, 2015 through November 23, 2015
- b. Treasurer's Report (#4), Revenue Status and Appropriation Status Reports as of October, 2015
- c. Collateralization Report as of October, 2015
- d. Warrants #4 – Regular – October, 2015

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**DATES TO REMEMBER**

Wednesday	December 16	7:00 p.m.	Community Forum – McKenna
Thurs-Fri	Dec 24-Jan 1		HOLIDAY RECESS – SCHOOL CLOSED
Monday	January 4		School Reopens
Wednesday	January 6	8:00 p.m.	Business Meeting – McKenna
Wednesday	January 13	7:00 p.m.	Audit Committee Meeting – McKenna
Monday	January 18		Martin Luther King Day – SCHOOL CLOSED
Wednesday	January 20	8:00 p.m.	Community Forum – Harding Avenue
Wednesday	January 27	7:30 p.m.	PTA Council – Alleghany

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**EXECUTIVE SESSION**

Time: \_\_\_\_\_p.m.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_


Yes \_\_\_\_\_

No \_\_\_\_\_

Abstained \_\_\_\_\_

**LINDENHURST UFSD**  
*Jacqueline A. Scrio, Assistant Superintendent for Business*

**MEMO**

**TO:** Daniel Giordano  
**FROM:** Jacqueline A. Scrio   
**DATE:** November 23, 2015  
**SUBJECT:** Budget Transfers under \$5,000

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Attached are the Budget Transfers of less than \$5,000 completed from October 26, 2015 through November 23, 2015.

attachment

**Budget Transfers less than \$5,000.00**

BOE Meeting: December 2, 2015


10/26/2015	2855-500-00-0000	Supplies-Interscholastic	2860-500-01-0000	Supplies HS/MS PHY ED	13.09	Needed for price adjustment
10/30/2015	2850-400-11-0000	Co-Curricular High School	2110-501-11-0000	Instructional Supplies - HS	788.00	To cover cost of science supplies/scientific calculators
11/2/2015	1621-550-00-0000	Window Glass & Glazing Supplies	1621-548-00-0000	Metal Supplies	105.00	To cover final payment of Chivwas invoice
	1621-584-00-0000	Fence Maintenance	1621-525-00-0000	Plant Maintenance Supplies	1,000.00	To purchase office furniture for R. Cozzetto
	1621-439-00-0000	Contractual Vehicle Repairs	1621-421-00-0000	Door & Closers Repairs	1,000.00	To purchase doors - districtwide
	1621-560-00-0000	Uniforms	1621-549-00-0000	Small Tools	2,000.00	To purchase small tools for districtwide use
11/3/2015	9760-700-00-0000	Tax Anticipation Notes	1989-400-00-0000	Bond & Interest Disb Fees	650.00	Bond Insurance Fees
11/5/2015	2815-402-00-0000	Health Services Contracts	2815-500-00-0000	Supplies - Nursing	200.00	To purchase finger pulse oximeters for Nurses
11/19/2015	2330-400-01-0000	GED 18-21 Contractual	2330-150-01-0000	GED 18-21 Instructional Salaries	4,500.00	Teacher salaries
	2110-480-07-0000	Textbook - Harding	2815-501-07-0000	Supplies - First Aid - Harding	100.00	Health supplies
11/23/2015	2850-401-00-0000	Marching Band Contractual	2850-150-00-0000	Club Salaries	1,000.00	Marching Band Stipend

11,356.09

**LINDENHURST UFSD**

*Jacqueline A. Scrio, Assistant Superintendent for Business*

**MEMO**

**TO:** Daniel Giordano  
**FROM:** Jacqueline A. Scrio   
**DATE:** November 23, 2015  
**SUBJECT:** Budget Transfers under \$5,000

Attached are the Budget Transfers of less than \$5,000 completed from October 26, 2015 through November 23, 2015.

attachment

**Budget Transfers less than \$5,000.00**

BOE Meeting: December 2, 2015

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10/30/2015	2850-400-11-0000	Co-Curricular High School	2110-501-11-0000	Instructional Supplies - HS	788.00	To cover cost of science supplies/scientific calculators
11/2/2015	1621-550-00-0000	Window Glass & Glazing Supplies	1621-548-00-0000	Metal Supplies	105.00	To cover final payment of Chiwas invoice
	1621-584-00-0000	Fence Maintenance	1621-525-00-0000	Plant Maintenance Supplies	1,000.00	To purchase office furniture for R. Cozzetto
	1621-439-00-0000	Contractual Vehicle Repairs	1621-421-00-0000	Door & Closers Repairs	1,000.00	To purchase doors - districtwide
	1621-560-00-0000	Uniforms	1621-549-00-0000	Small Tools	2,000.00	To purchase small tools for districtwide use
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